



**REGULAR COUNCIL MEETING  
DECEMBER 16, 2024  
6:30 P.M.**

**ORDER OF BUSINESS**

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- 1. PLEDGE TO FLAG**
- 2. INVOCATION**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC HEARING**
  - a. CANCELLED - ORDINANCE** to Amend Zoning - Catawba Road - Parcel 1708051V
- 5. 1st OPEN FORUM**
- 6. REGULAR BUSINESS:**
  - a. MAYOR FLETA BYRD**
  - b. TOWN ADMINISTRATOR'S REPORT** - Leighanna Worley
  - c. FINANCE OFFICER'S REPORT** - Sherry Hudson
    - i. Review of Financial Statements** - November 2024
  - d. PLANNING & ZONING REPORT** - Wendy Oldham
  - e. EVENTS REPORT** - Emily Matthews
    - i. Appointment to Events Committee** - Willie Robertson
  - f. POLICE DEPARTMENT REPORT** - Chief Williams
    - i. Top Cop** - Annual Officer of the Year Award
  - g. PUBLIC WORKS REPORT** - Patrick Moore
- 7. 2nd OPEN FORUM**
- 8. ADJOURNMENT**

# Memo

**Date:** 12/16/2024  
**To:** Mayor and Councilmembers  
**From:** Emily Matthews, Town Clerk  
**RE:** November Meeting Minutes

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The November meeting minutes will be forthcoming as I did not have time to finish them due to being out of the office for various reasons. I appreciate your understanding, and I will have the minutes ready as soon as possible for you to approve.

Emily

# Memo

**Date:** 12/16/2024

**To:** Mayor Byrd and Councilmembers

**From:** Wendy Oldham, Planning Director

**RE:** CRZ-04-2024 Public Hearing

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The owner/applicant for Parcel ID 17K08051V has formally withdrawn the application for Conditional Rezone of the property along Catawba Road. The public hearing that was scheduled for tonight was cancelled with the approval of the agenda. No further action is needed.

Should you have any questions, feel free to contact me.

Respectfully,

Wendy Oldham, CZO

**TOWN ADMINISTRATOR/HR  
DIRECTOR**  
Leighanna T. Worley, MMC, NCCMC

**FINANCE OFFICER /  
DEPUTY CLERK**  
Sherry L. Hudson, CMC, NCCMC

**PLANNING DIRECTOR**  
Wendy G. Oldham, CZO

**CHIEF OF POLICE**  
A.Z. Williams

**PUBLIC WORKS DIRECTOR**  
Patrick Moore



**TOWN CLERK**  
Emily Matthews, CMC

**MAYOR**  
Fleta A. Byrd

**MAYOR PRO-TEM**  
JC Triplett

**COUNCILMEMBERS**  
Tim E. Brown  
Randy N. Jernigan  
David J. McGowan  
Carolyn W. Dobbin

**TOWN ATTORNEY**  
Gabriel Du Sablon

Date: December 6, 2024

To: Mayor Fleta Byrd  
Mayor Pro Tem J. C. Triplett  
Councilmember Carolyn Dobbin  
Councilmember David McGowan  
Councilmember Randy Jernigan  
Councilmember Tim Brown

Re: November 2024 Finance Report

Attached is the November 2024 finance report. The line items should reflect 41.66%.

The Ad Valorem did not increase in November as I had hoped. I'm looking for a huge increase in December. The individual departments are holding their own.

Should you have any questions, please feel free to contact me at 919-938-3885 ext. 270.

Best Regards,

Sherry L. Hudson, CMC, NCCMC  
Finance Officer/Deputy Clerk

## Budget vs Actual

Town of Wilson's Mills  
12/6/2024 10:22:21 AM

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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent
<b>Revenues</b>				
10-3100-120 Vehicle Tax	207,914	59,761.73	(148,152.27)	29%
10-3100-170 Penalties & Int. on Taxes	8,000	7.65	(7,992.35)	0%
10-3198-110 Ad Valorem Prior Levies	1,000	272.94	(727.06)	27%
10-3199-110 Ad Valorem Current Levy	1,545,189	199,077.29	(1,346,111.71)	13%
10-3231-310 Sales & Use Tax MONTHLY	580,171	294,934.52	(285,236.48)	51%
10-3231-311 State Sales Tax Refund	40,000	33,246.53	(6,753.47)	83%
<b>Yearly</b>				
10-3315-330 Powell Bill Street Aid	87,000	47,587.91	(39,412.09)	55%
10-3322-310 Beer & Wine Taxes	14,653	0.00	(14,653.00)	
10-3322-311 ABC Board - Local	9,015	5,024.24	(3,990.76)	56%
10-3324-310 Electric Power Tax	82,972	20,279.04	(62,692.96)	24%
10-3324-311 Telecommunications Tax	519	17.91	(501.09)	3%
10-3324-312 Video Tax	6,678	1,534.12	(5,143.88)	23%
10-3324-313 Natural Gas Tax	609	315.29	(293.71)	52%
10-3431-220 Drug Seizure Revenue	0	0.00	0.00	
10-3431-360 Vest Grant Income	0	0.00	0.00	
10-3431-430 Court Facility Fees	3,490	1,329.85	(2,160.15)	38%
10-3431-431 Ticket & Violation Fees	2,000	3,130.00	1,130.00	157%
10-3471-410 Open Space Fees	0	0.00	0.00	
10-3491-410 Planning Fees	50,000	55,373.75	5,373.75	111%
10-3491-412 PD Fees	515	0.00	(515.00)	
10-3500-000 Town Hall Campus Funds	0	0.00	0.00	
10-3612-411 Festival & Event Income	1,000	1,098.75	98.75	110%
10-3700-000 PART-F Funding	0	0.00	0.00	
10-3701-001 Revenue Replacement	500,000	0.00	(500,000.00)	
10-3701-002 GRANTS	77,999	64,792.40	(13,206.60)	83%
10-3831-000 Interest Earned	2,000	1,154.88	(845.12)	58%
10-3833-840 Comm. Program Donations	500	250.00	(250.00)	50%
10-3833-842 Donations to PD	0	0.00	0.00	
10-3839-410 Lot Mowing Fees	0	0.00	0.00	
10-3839-850 Insurance Proceeds	0	4,780.90	4,780.90	
10-3840-800 Misc. Collections/Pet Fees	5,000	3,629.77	(1,370.23)	73%
10-3981-960 Powell Bill Reimb to GF	0	0.00	0.00	
10-3981-970 Drug Seizure to Reimb GF	0	(3,443.97)	(3,443.97)	
10-3986-031 Transfer FROM Rev.	0	0.00	0.00	
<b>Replcmnt</b>				
10-3991-991 Appropriated Fund Balance	0	0.00	0.00	
10-3991-992 Powell Bill F/B Appropriated	0	0.00	0.00	
10-3991-993 Drug Seizure Appr. Fund	0	0.00	0.00	
<b>Bal.</b>				
Revenues Totals:	3,226,224	0.00	794,155.50	(2,432,068.50) 25%

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent
<b>Expenses</b>				
10-4110-121 Salaries & Wages	10,800	4,450.00	6,350.00	41%
10-4110-181 Payroll FICA	827	340.57	486.43	41%
10-4110-185 Excess ESC Taxes	3,000	0.00	3,000.00	
10-4110-191 Audit Fees	16,000	9,314.00	6,686.00	58%
10-4110-192 Legal Fees	24,000	7,060.70	16,939.30	29%
10-4110-193 Professional Fees	5,000	355.15	4,644.85	7%
10-4110-299 Department Supplies	15,000	8,760.21	6,239.79	58%
10-4110-311 Travel Expense	1,000	127.91	872.09	13%
10-4110-331 Utilities - Electricity	22,000	7,524.03	14,475.97	34%
10-4110-333 Utilities - LP Gas	2,500	0.00	2,500.00	
10-4110-334 Utilities - Water	2,700	975.20	1,724.80	36%
10-4110-335 Utilities - Trash	6,700	2,488.72	4,211.28	37%
10-4110-336 IT Services	80,000	27,286.86	52,713.14	34%
10-4110-339 Municipal Election Cost	0	0.00	0.00	
10-4110-359 Tax Collections Fees	30,904	3,979.02	26,924.98	13%
10-4110-395 Education & Seminars	1,000	85.00	915.00	9%
10-4110-398 Citizens Academy	0	0.00	0.00	
10-4110-451 Insurance & Bonding	65,000	63,087.25	1,912.75	97%
10-4110-491 Dues	8,000	6,336.92	1,663.08	79%
10-4110-495 Ordinance Codification	1,500	225.00	1,275.00	15%
10-4110-498 Contingency	0	0.00	0.00	
10-4110-550 Capital Outlay New TH Up-fit	0	126,844.38	(126,844.38)	
10-4110-552 Capital Outlay Projects	20,000	0.00	20,000.00	
10-4110-553 Professional Municipal Studies	19,999	10,000.00	9,999.00	50%
10-4110-690 Donations	2,000	0.00	2,000.00	
10-4110-693 Emp./Vol. Appreciation	5,000	0.00	5,000.00	
10-4110-710 Town Hall - Principal	315,307	276,217.94	39,089.06	88%
10-4110-720 Town Hall - Interest	10,714	49,802.66	(39,088.66)	465%
10-4110-991 Appropriated Fund Balance	20,014	0.00	20,014.00	
<b>Governing Board Totals:</b>	<b>688,965</b>	<b>0.00</b>	<b>605,261.52</b>	<b>88%</b>

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent
10-4120-121 Salaries & Wages	292,674	114,242.79	178,431.21	39%
10-4120-181 Payroll FICA	22,390	8,708.84	13,681.16	39%
10-4120-182 Retirement	39,804	14,300.97	25,503.03	36%
10-4120-183 Group Insurance	40,800	15,504.68	25,295.32	38%
10-4120-185 Unemployment Tax	0	0.00	0.00	
10-4120-193 Software Purchases	0	0.00	0.00	
10-4120-199 Professional Fees	0	0.00	0.00	
10-4120-251 Gas & Oil	0	0.00	0.00	
10-4120-260 Department Supplies	3,000	1,065.67	1,934.33	36%
10-4120-311 Travel	7,500	1,519.86	5,980.14	20%
10-4120-321 Telephone	1,300	584.76	715.24	45%
10-4120-325 Postage	750	228.68	521.32	30%
10-4120-353 Vehicle Maintenance	0	0.00	0.00	
10-4120-359 Contracted Services	0	0.00	0.00	
10-4120-370 Advertising	2,000	57.80	1,942.20	3%
10-4120-380 Software Support	0	0.00	0.00	
10-4120-395 Employee Training	5,500	1,425.00	4,075.00	26%
10-4120-398 Drug Testing	0	0.00	0.00	
10-4120-438 Building Rent	0	0.00	0.00	
10-4120-439 Equipment Rent	8,400	4,997.29	3,402.71	59%
10-4120-491 Dues	1,100	982.50	117.50	89%
10-4120-553 Capital Outlay - Vehicles	0	0.00	0.00	
Administration Totals:	425,218	0.00	163,618.84	38%

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent
10-4310-121 Salaries & Wages	787,599	339,296.67	448,302.33	43%
10-4310-126 Salaries - Part Time	52,000	45,538.23	6,461.77	88%
10-4310-181 Payroll FICA	64,275	29,435.95	34,839.05	46%
10-4310-182 Retirement	118,456	48,300.31	70,155.69	41%
10-4310-183 Group Insurance	132,600	54,335.25	78,264.75	41%
10-4310-184 LEO 401K	39,381	15,710.74	23,670.26	40%
10-4310-185 Unemployment Tax	0	0.00	0.00	
10-4310-199 Professional Services	2,000	590.00	1,410.00	30%
10-4310-212 Uniforms	5,000	2,435.66	2,564.34	49%
10-4310-213 Vest Expenses	5,000	3,539.45	1,460.55	71%
10-4310-251 Gasoline & Oil	72,000	28,421.08	43,578.92	39%
10-4310-252 Tires	8,000	6,251.89	1,748.11	78%
10-4310-260 Department Supplies	8,500	5,280.17	3,219.83	62%
10-4310-265 Ammunition & Guns	10,000	1,620.00	8,380.00	16%
10-4310-311 Travel	2,500	212.96	2,287.04	9%
10-4310-321 Telephone	7,800	4,328.46	3,471.54	55%
10-4310-325 Postage	200	14.24	185.76	7%
10-4310-352 Maintenance - Equipment	0	0.00	0.00	
10-4310-353 Maintenance Vehicles	25,000	17,459.53	7,540.47	70%
10-4310-359 Contracted Services	0	0.00	0.00	
10-4310-380 Software Support	0	0.00	0.00	
10-4310-395 Employee Training	5,000	1,339.90	3,660.10	27%
10-4310-398 Pre-Employment Testing	4,000	0.00	4,000.00	
10-4310-491 Dues	300	0.00	300.00	
10-4310-495 GHSP Grant Expenses	0	0.00	0.00	
10-4310-550 Capital Outlay - Equipment	10,000	8,273.88	1,726.12	83%
10-4310-553 Capital Outlay - Vehicles	120,000	102,133.55	17,866.45	85%
10-4310-610 Comm. Policing Program	1,000	0.00	1,000.00	
10-4310-751 Vehicle - Principal	0	0.00	0.00	
10-4310-753 Vehicle - Interest	0	0.00	0.00	
<b>Police Totals:</b>	<b>1,480,611</b>	<b>714,517.92</b>	<b>766,093.08</b>	<b>48%</b>



## Budget vs Actual

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### 10 General Fund

Description	Budget	YTD	Variance	Percent
10-4410-121 Salaries & Wages	147,384	53,951.23	93,432.77	37%
10-4410-126 Salaries Part Time	0	624.00	(624.00)	
10-4410-181 Payroll Fica	11,276	4,092.22	7,183.78	36%
10-4410-182 Retirement	20,045	7,003.11	13,041.89	35%
10-4410-183 Group Insurance	30,600	10,626.32	19,973.68	35%
10-4410-212 Uniforms	3,200	773.41	2,426.59	24%
10-4410-251 Gasoline & Oil	5,000	2,341.56	2,658.44	47%
10-4410-252 Tires	500	1,142.29	(642.29)	228%
10-4410-260 Department Supplies	7,500	3,585.69	3,914.31	48%
10-4410-311 Travel	100	0.00	100.00	
10-4410-321 Telephone	1,300	681.39	618.61	52%
10-4410-325 Postage	150	0.00	150.00	
10-4410-330 Street Lighting	7,600	2,804.72	4,795.28	37%
10-4410-351 Maint. - Bldg. & Grounds	3,500	4,572.00	(1,072.00)	131%
10-4410-352 Maint. - Equipment	1,000	90.79	909.21	9%
10-4410-353 Maint. - Vehicles	1,500	427.37	1,072.63	28%
10-4410-359 Contracted Services	0	0.00	0.00	
10-4410-395 Employee Training	2,000	0.00	2,000.00	
10-4410-398 Drug Testing/Vaccines	250	100.00	150.00	40%
10-4410-439 Equipment Rent	1,000	0.00	1,000.00	
10-4410-491 Dues	250	75.00	175.00	30%
10-4410-550 Capital Outlay - Equipment	0	0.00	0.00	
10-4410-553 Capital Outlay - Vehicles	0	0.00	0.00	
10-4410-591 Powell Bill Expenditures	87,000	3,620.48	83,379.52	4%
Public Works Totals:	331,155	0.00	96,511.58	29%

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent
10-4910-121 Salaries & Wages	156,020	67,876.89	88,143.11	44%
10-4910-122 Salaries - Planning Brd.	0	0.00	0.00	
10-4910-181 Payroll FICA	11,936	5,166.40	6,769.60	43%
10-4910-182 Retirement	21,219	8,790.43	12,428.57	41%
10-4910-183 Group Insurance	30,600	14,397.10	16,202.90	47%
10-4910-199 Professional Services	18,000	1,246.25	16,753.75	7%
10-4910-251 Gasoline	500	121.52	378.48	24%
10-4910-252 Tires	0	0.00	0.00	
10-4910-260 Department Supplies	1,500	758.92	741.08	51%
10-4910-265 Repayment Bond Release	0	0.00	0.00	
10-4910-311 Travel	2,000	1,137.98	862.02	57%
10-4910-321 Telephone	1,300	632.15	667.85	49%
10-4910-325 Postage	750	412.21	337.79	55%
10-4910-353 Maintenance - Vehicles	250	306.81	(56.81)	123%
10-4910-359 Contracted Services	30,000	245.00	29,755.00	1%
10-4910-370 Advertising	500	233.62	266.38	47%
10-4910-395 Employee Training	4,500	315.23	4,184.77	7%
10-4910-398 Drug Testing	0	0.00	0.00	
10-4910-491 Dues	500	115.00	385.00	23%
10-4910-553 Capital Outlay - Vehicles	0	0.00	0.00	
Planning & Zoning Totals:	279,575	0.00	101,755.51	36%

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent	
10-6120-321 Telephone	1,200	352.05	847.95	29%	
10-6120-359 Contracted Services	0	0.00	0.00		
10-6120-693 Festivals / Events	14,000	5,202.66	8,797.34	37%	
10-6120-694 Seniors Program	500	0.00	500.00		
10-6120-700 WM Dog Park	0	0.00	0.00		
10-6120-710 WM Comm. Park - Principal	0	0.00	0.00		
10-6120-720 WM Comm. Park - Interest	0	0.00	0.00		
10-6120-992 WM Community Park	5,000	6,189.91	(1,189.91)	124%	
Park & Events Totals:	20,700	0.00	11,744.62	8,955.38	57%

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 10 General Fund

Description	Budget	YTD	Variance	Percent
10-9860-982 Transfer OUT W/S Fund	0	0.00	0.00	0.00
10-9860-983 Transfer OUT Powell Bill	0	0.00	0.00	0.00
10-9860-999 SEWER FUND SAVINGS	0	0.00	0.00	0.00
Totals:	0	0.00	0.00	0.00

Budget vs Actual

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Expenses Totals:	3,226,224	0.00	1,693,409.99	1,532,814.01	52%
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## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 30 Enterprise Fund

Description	Budget	YTD	Variance	Percent
<b>Revenues</b>				
30-3800-000 Sewer Charges	7,500	3,100.00	(4,400.00)	41%
30-3800-001 Late Fee	500	800.00	300.00	160%
30-3831-497 Interest Earned	0	0.00	0.00	
30-3832-000 NSF Fees	0	0.00	0.00	
30-3840-800 Misc. Collections	0	0.00	0.00	
30-3900-910 USDA Rural Development	0	0.00	0.00	
30-3900-911 JoCo. Public Utilities	174,000	0.00	(174,000.00)	
30-3986-030 Transfer from General Fund	0	0.00	0.00	
30-3991-000 Loan Proceeds	0	0.00	0.00	
30-3991-991 Sewer Fund Balance	0	0.00	0.00	
<b>Revenues Totals:</b>	<b>182,000</b>	<b>0.00</b>	<b>3,900.00</b>	<b>(178,100.00) 2%</b>

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

### 30 Enterprise Fund

Description	Budget	YTD	Variance	Percent
<b>Expenses</b>				
30-7140-199 Professional Services	45,872	0.00	45,872.00	
30-7140-200 Tapping Fee Refunds	0	0.00	0.00	
30-7140-299 Dept./Office/Misc. Supplies	0	0.00	0.00	
30-7140-325 Postage	400	0.00	400.00	
30-7140-359 Contracted Services	0	0.00	0.00	
30-7140-491 Dues	0	0.00	0.00	
30-7140-590 Purchase of Sewer Tap	0	0.00	0.00	
30-7140-591 Sewer Capital Outlay	0	0.00	0.00	
30-7140-710 Debt Principal Payment	0	0.00	0.00	
30-7140-711 Prin.USDA Sewer BOND "A"	38,000	0.00	38,000.00	
30-7140-712 Int. USDA Sewer BOND "A"	81,965	0.00	81,965.00	
30-7140-713 Prin.USDA Sewer BOND "B"	6,000	0.00	6,000.00	
30-7140-714 Int.USDA Sewer BOND "B"	9,763	0.00	9,763.00	
30-7140-990 Depreciation Exp.	0	0.00	0.00	
30-7140-991 Fund Balance Appropriated	0	0.00	0.00	
30-9860-000 Transfer	0	0.00	0.00	
30-9860-982 Transfer Out to GF	0	0.00	0.00	
<b>Totals:</b>	<b>182,000</b>	<b>0.00</b>	<b>0.00</b>	<b>182,000.00</b>

## Budget vs Actual

Town of Wilson's Mills  
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Period Ending 11/30/2024

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Expenses Totals:	182,000	0.00	0.00	182,000.00
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STAFF REPORT



TO: Mayor Byrd and Town Council Members  
 DATE: December 2, 2024  
 FROM: Wendy Oldham, Planning Director  
 SUBJECT: Planning Report – November 2024

<b>RESIDENTIAL PROJECTS</b>		
<b>WORKING ON INFRASTRUCTURE</b>		
<b>Willis Crossing</b> Wilson's Mills Road/Main Street	Construction Plans Approved	Infrastructure installed.
<b>Southerland Mills</b> Southerland Road/End of Hazel St	Preliminary Approved	Clearing/Installing Streets
<b>CURRENTLY BUILDING IN PHASES</b>		
<b>Wilson's Walk</b> Cole Road	Building in Phase 2	Installing Infrastructure in Phase 3
<b>Olive Branch</b> West Olive Road	Working with new owners	Getting all paperwork to me for owner change
<b>Eason Creek</b> Powhatan Rd-across from Pricket Ln	Building Phase 2	Almost completed
<b>Crescent Mills</b> Both Sides of Strickland Road	Building began in Phases 1A, 2A, 1B and 2B	Const Plans Ph 7 & 8 & Final Plat Phase 3-approved
<b>Wilson's Ridge</b> Wilson's Mills Road beside Town Hall and Kids Country Childcare	Building in Phase 2	All phases-final plats approved
<b>PLANNING STAGES</b>		
<b>Cobalt Townes</b> Hwy 70 Bus beside East Hampton	Preliminary Plat Approved	Still working on Sewer
<b>Miller Ridge</b> (formerly known as Johnston Farms Phase 3)	Preliminary Plans approved	Awaiting Construction Plans
<b>Wilson's Mills Storage</b> WM Road across from Poplar Ck	Construction Plans Approved	Grading has begun
<b>Johnston Farms</b> Waterview Way	Construction Plans Approved	Waiting on Builder
<b>Lee Property</b> Swift Creek End of Strickland Road	Construction Plans Reviewed	Over Impervious. Waiting on new submittals
<b>AWAITING FINAL INSPECTION</b>		
<b>Millcreek at Wilson's Mills</b>	Inspection failed	Waiting on developer to fix punch items
<b>Cottages at Wilson's Mills</b>	Awaiting final inspections	Punch items being addressed
<b>STREET TAKEOVER</b>		
<b>Street Name</b>	<b>Subdivision</b>	<b>Linear Feet</b>
N/A	N/A	N/A

<b>RECOMBINATION/SUBDIVIDES</b>		
<b>ADDRESS</b>	<b>ACTION</b>	<b>STATUS</b>
N/A	N/A	N/A
<b>REZONES</b>		
<b>ADDRESS</b>	<b>ACTION</b>	<b>STATUS</b>
5891 US Hwy 70 Business and Highway 70	C-70/SFR-3 to Mixed Use	Approved
Catawba Road and Wilson's Mills Road	SFR-2 to Mixed Use	Hearing postponed to 12/16/24 at applicant request
<b>NON-RESIDENTIAL PROJECTS</b>		
<b>ADDRESS/PROJECT</b>	<b>USE REQUEST</b>	<b>STATUS</b>
Clayton Glass & Mirror	New Building for expansion	Under Review
Dollar General 3980 Wilson's Mills Road	Dollar General	Construction Plans approved
Wilson's Mills High School	Construction Plans Approved	Building
<b>SPECIAL USE PERMIT</b>		
330 Twin Creek Drive	Allow Goats and Chickens	Council Approved
<b>EXCAVATION PERMITS</b>		
<b>ADDRESS/PROJECT</b>	<b>COMPANY</b>	<b>STATUS</b>
N/A	N/A	N/A
<b>SIGN PERMITS</b>		
<b>ADDRESS</b>	<b>BUSINESS/PROJECT</b>	<b>STATUS</b>
291 Swift Creek Road	Billboard/relocating	Approved
<b>NON-RESIDENTIAL ZONING PERMITS</b>		
Wilson's Ridge (Mail Kiosk)	186 Holton St	Approved
Wilson's Ridge (Mail Kiosk)		Approved
<b>RESIDENTIAL ZONING PERMITS</b>		
<b>USE</b>	<b>#</b>	
Single Family Home – New Construction	15	
Porch/Deck/Pool/Driveway Extension/Ramp/Additions	4	
Accessory Structure	3	
Fence	6	
Doublewide Mobile Home	0	
Rooftop Solar Panels	1	
Chickens	1	
MUAHS (Multi Unit Assisted Housing with Services)	0	
Home Occupation	0	
Change of Use	0	
<b>TOTAL</b>	<b>30</b>	
<b>FLOODPLAIN DEVELOPMENT PERMITS</b>		
<b>ADDRESS/PROJECT</b>	<b>ACTION</b>	<b>STATUS</b>
N/A	N/A	N/A

<b>ZONING INSPECTIONS/LETTERS</b>	
Completed and Passed- Single Family Homes	<b>15</b>
Completed and Passed-Other	<b>13</b>
Zoning Verification Letters	<b>0</b>
<b>CODE ENFORCEMENT VIOLATIONS</b>	
<b>VIOLATIONS</b>	<b>#</b>
<b>TOTAL</b>	<b>1</b>
Undue Growth	0
Debris/Garbage Clean-Up	1
Nuisance/Junk/Abandoned Vehicles	0
Chickens/Roosters	0
<b>ZONING VIOLATIONS</b>	
<b>VIOLATIONS</b>	<b>#</b>
<b>TOTAL</b>	<b>5</b>
Building without Permit	2
Fence without Permit	3
Unsafe Structure	0
Other Zoning Violation	0
<b>CODE ENFORCEMENT AND ZONING ABATEMENT</b>	
<b>OUTCOMES</b>	<b>#</b>
<b>TOTAL</b>	<b>24</b>
Abated	11
Final Letter Sent	12
Citations/Fines Issued	1
<b>TOWN ABATEMENTS</b>	
Paid Town Abatements	<b>0</b>

**EVENTS REPORT  
NOVEMBER 2024  
EMILY MATTHEWS, EVENTS COORDINATOR**

<b>TINSEL TREE LANE</b>
December 6 <sup>th</sup> 5-8pm, Town Hall
December 7 <sup>th</sup> 10am-3pm, Community Park
10 vendors, 8 trees, and 5 food trucks so far
Flyers going to the school and daycares on November 25 <sup>th</sup>
Inflatables, dance group, hayrides, and snow machine planned

# *Request for Council Action*

*Agenda Item 6e(i)*

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**TO:** MAYOR FLETA BYRD AND TOWN COUNCILMEMBERS  
**FROM:** EMILY MATTHEWS, EVENTS COORDINATOR  
**DATE:** DECEMBER 16, 2024  
**RE:** APPOINTMENT TO EVENTS COMMITTEE – WILLIE ROBERTSON

---

Attached is a committee appointment application from Willie Robertson. Willie is hoping to be appointed to our Events Committee. I have spoken with him and he is very excited to work with the Committee planning town events.

**ATTACHMENTS:**

Committee Appointment Application

**ACTION REQUESTED:**

Vote to approve, deny, or table the appointment of Willie Robertson to the Events Committee

**Town of Wilson's Mills**

P. O. Box 448  
Wilson's Mills, N.C. 27593  
919-938-3885 - Office 919-938-1121 - Fax

**Application for Committee Appointment**

(Please Print When completing the application)

Please indicate below which committee(s) or board(s) you are interested in serving on.

Planning Board

Historic Preservation Committee

Events Committee

Board of Adjustment

1<sup>st</sup> Time Appointment

Reappointment

Full Name: Willie Robertson

Address: 5684 Wilson Mills Rd.

Phone Number (Home) \_\_\_\_\_ (Mobile) 919-798-4277

Employer: Clayton Cheer Elite Occupation: Owner and Operator

you live in the Wilson's Mills Corporate Limits? \_\_\_\_\_ How long? \_\_\_\_\_

Are you a citizen of the United States? Yes How Long? ~~20 yrs~~ 30 yrs

Have you ever served on any committees or any of the above listed committees or Boards? If so, please list.

NO

What do you feel are your qualifications for serving on the committee and why do you think you would be an asset to this committee? Working with the Youth has been a life long Commitment, and I feel this is a great way to Continue.

What areas of concern would you like to see the committee address? Ways to help the Youth get outdoors in the Community and be more active.

Signature Willie Robertson Date 12-2-24

Any comments can be written on the back of this page if you need more room to do so.

Appointed to \_\_\_\_\_ Committee on \_\_\_\_\_

---

# NOVEMBER 2024 Report

Monday - 12/16/2024



## Business

- The Community Service Program currently has eight (8) active participants.
- Attended monthly Johnston County Chief's meeting.
- WMPD participated in NC Governors Highway Safety Program Campaign:
  - Halloween "Booze It & Lose It" Campaign
  - Thanksgiving "Click It or Ticket Campaign"
- WMPD continues assistance with US 70 construction. The bridge overpass on Wilson's Mills Rd. /Hwy 70 has been opened, however other portions of Hwy 70 are still under construction.

## Staffing (22 Officers)

- Full-time Officers (13)
- Part-time Officers (9)

## Court Attendance

- (29) Officer appearances
-

**During this Period:**      *Activities - (5,720)    Calls for Service - (695)*

- Motor Vehicle Accident/Wreck Investigations – 12
- Domestic Dispute - 7
- Disabled Motorists – 15
- Vehicle Stops – 299
- Warnings – 219 Citations - 80
- Arrests – 11 (5- DWI)
- Alarms – 11
- Animal Complaint calls – 8
- Suspicious Person/Vehicle calls – 15
- Served/Attempted Warrant/Subpoena Service - 23
- Assists of Other Agency type calls (EMS, Fire, LEO) – 34
- Escort – 36
- Noise Complaint – 3

**Daily monitoring and evening checks:**

Neighborhoods (4,672)

Businesses (702)

Elementary/School/Daycare (100)

Local Churches (216)



# NOVEMBER

## Traffic Enforcement

## Investigator

## Domestic Violence

<u>T. D. DAVIS</u>	Total	Vacant	Total	<u>J. L. COOPER</u>	Total
Traffic Stops	158	New Cases	n/a	Domestic Incidents	6
Vehicle Collisions	2	Arrest Warrants	n/a	Follow-ups	12
Traffic Complaints	0	Felony Charges	n/a	Other Cases	5
Speed Enforcements	1	Misd. Charges	n/a	# of Victims Contacted	5
Checking Station	2	Arrests	n/a	# of Arrest Warrants	2
Saturation Patrol	0	Search Warrants	n/a	Arrests	0
Citations	38			Felony Charges	0
Warnings	120			Misd. Charges	2
Drugs	0			Search Warrants	0
DWI	1			DV Protective Orders	0
Arrests	4			Training Hrs.	80
GHSP Monthly Pts.	150				
Search Warrants	0				

## WMPD - Notable Cases:

- **Felony Child Abuse:** Raleigh Police reported that a child disclosed an incident where his mother attempted to kill him by placing a plastic bag over his head and punching him in the chest. The child advised this incident occurred at his previous address located in Wilson's Mills. This investigation is on-going.
- **Armed Robbery:** This incident occurred at a construction site of a new subdivision in Wilson's Mills. Copper material was taken from the site as construction workers arrived at work. The employees attempted to stop the assailants when one of the suspects pulled a handgun and ordered them to give up their cell phones. When the employees refused the suspects fled the scene in a black pick-up truck.
- **Verbal Domestic Disturbance**

Male caller advised his girlfriend was throwing his belongings outside into the yard. The female has previous interactions with police and advised she did not want to speak to them due to the resolution of a previous encounter. The female also advised she did not want the male to leave. No injuries were observed on either party and both appeared to be impaired. The male decided to stay after WMPD offered a ride home. Four children were present that belonged to the male on scene.
- **DWI:** On Sunday, November 10, 2024, at approximately 6:26 PM, a silver Volkswagen was observed traveling eastbound at a high rate of speed on US 70 bypass near Swift Creek Rd. The vehicle was clocked at 88 mph in a 60-mph zone. Upon initiating a traffic stop, the driver exited the car and attempted to switch seats with the passenger who appeared highly intoxicated. The driver, also impaired, was charged with Speeding, Driving Without a License, Open Container of Alcohol and Driving While Impaired (DWI).
- **Assault:** On Thursday, November 28, 2024, at approximately 4:04 pm, WMPD was dispatched to a domestic disturbance in progress. The caller reported that his brother had assaulted him. The victim reported that an argument over cleaning up after Thanksgiving dinner had escalated, resulting in the victim being pushed into a table in the garage, causing injuries to his forearm and

back. The aggressor brother who partially admitted to the offense was arrested and charged with Simple Assault.

- **Multi-Agency DWI Checkpoint:** Conducted by the Wilson's Mills Police Department on November 9, 2024, on US Hwy 70. Agencies that assisted were Smithfield Police, Selma Police, and the North Carolina DHHS BAT mobile unit. During the 3-hour operation, police made three (3) DWI arrests and apprehended two people who had outstanding warrants, including a felon charged with attempted Robbery with a Dangerous Weapon.

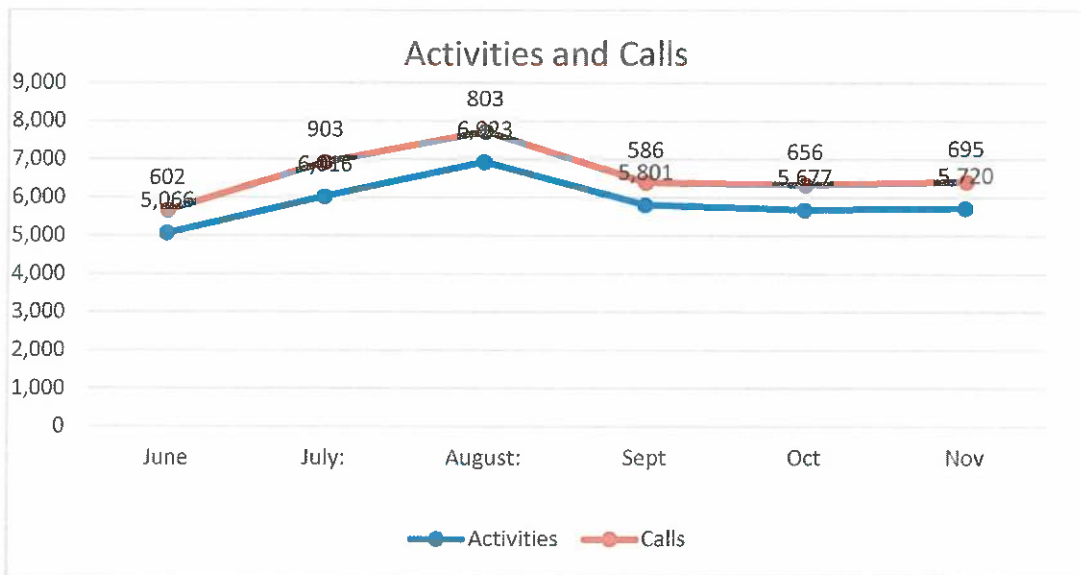
Other citations included:

- ✓ 16 -No operator license
- ✓ 4 - Revoked License
- ✓ 1 - Open Container of Alcohol
- ✓ 3 - Expired License Plate
- ✓ 1 - Carrying a Concealed Weapon
- ✓ 2 - No Vehicle Insurance
- ✓ 1 - Child Restraint Violation
- ✓ 3 - Possession of a Controlled Substance
- ✓ 1 - Resist and Delay
- ✓ 1 - Misdemeanor Identity Theft

# November 2024

## Activities and Calls for Service monthly comparison.

June:	Activities - (3,866)	Calls for Service - (840)
July:	Activities - (6,016)	Calls for Service - (903)
August:	Activities - (6,923)	Calls for Service - (803)
September:	Activities - (5,801)	Calls for Service - (586)
October:	Activities - (5,677)	Calls for Service - (656)
November:	Activities - (5,720)	Calls for Service - (695)



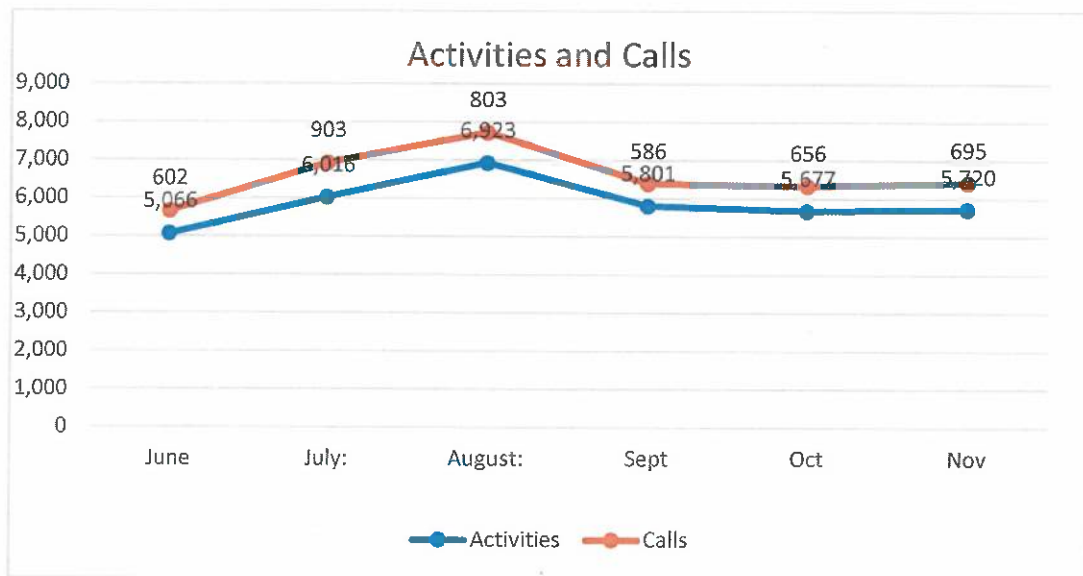
## Breakdown by incident type six (6) month comparison

Type of Call	May	June	July	Aug	Sept	Oct	Nov
Motor Vehicle Wreck investigations	16	15	21	12	12	19	12
Domestic Dispute	10	3	11	3	3	10	7
Disabled Motorists	34	19	12	16	10	13	15
Vehicle Stops	249	391	403	402	207	264	299
Arrests	4	15	15	7	3	7	11
Alarms	3	3	11	16	8	8	9
Animal Complaint calls	5	13	21	10	10	20	8
Suspicious Person/Vehicle calls	19	18	21	20	23	20	15
Warrant/Subpoena Service	15	25	36	13	8	10	8
Assists Other Agency (EMS, Fire, LEO)	40	34	67	52	36	22	28
<b>Total</b>	<b>395</b>	<b>536</b>	<b>618</b>	<b>551</b>	<b>320</b>	<b>393</b>	<b>412</b>

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**PUBLIC WORKS REPORT**  
**November 2024**  
**PATRICK MOORE, PW DIRECTOR**

<b>ANIMAL CONTROL</b>	
Responded to cat complaint on Durant Rd.	
Picked up 2 dogs from Johnston Farms.	

<b>POLICE DEPARTMENT</b>	
<b>IN HOUSE</b>	<b>SUBBED OUT</b>
Oil change and new tires on #20	
Oil change on #4	
Oil change on #3	
Oil change on #14	
Oil change and headlight bulbs #17.	
Oil change on #23	
Mirror replacement on #21.	

<b>TOWN HALL CAMPUS</b>	
Picked up Town Christmas tree.	
Took down 9 trees and hauled away 15 loads of limbs from TH driveway.	
Placed Christmas decorations on light poles coming down TH driveway.	

<b>AROUND TOWN</b>	
Proof Roll at Olive Branch.	
Replaced stop signs and posts at Roe and Coriander Lane.	
Sign unveil at Phillip R. Wright Community Park.	
Set out banners for Tinsel Tree Lane.	
Had limbs and tree debris hauled away from Park.	

<b>ADMINISTRATION</b>	
Met with Olive Branch QC, County and Wendy about amenity center.	
Attended council meetings.	
Met with 310 AI.	
Met with NFC about fitness court.	