



**COUNCIL MEETING
SEPTEMBER 21, 2026
6:30 P.M.**

ORDER OF BUSINESS

1. PLEDGE TO FLAG
2. INVOCATION
3. APPROVAL OF AGENDA
4. CONSENT AGENDA ITEMS
5. Presentation of Certificates of Appreciation
6. PUBLIC HEARING
 - a. **ORDINANCE** to Amend the Unified Development Ordinance Article 10.1.10 Food Trucks
7. **1st OPEN FORUM**
 - a. MAYOR PRO-TEM JC Triplett
 - b. TOWN MANAGER - Leighanna Worley
 - i. **ORDINANCE** to Change Speed Limit on Various Roads
 - ii. Memorial Tree for Mayor Fleta Byrd
 - iii. Manager Comments/Updates
 - c. PLANNING DEPARTMENT - Wendy Oldham
 - i. **RESOLUTION** Directing the Clerk to Investigate Petition of Annexation - Smithfield Free Will Baptist Church - Parcel ID 05I06039C
 - ii. **CERTIFICATE** of Sufficiency - Town Clerk Emily Matthews - Smithfield Free Will Baptist Church - Parcel ID 05I06039C
 - iii. **RESOLUTION** Fixing Date of Public Hearing on Annexation - Smithfield Free Will Baptist Church - Parcel ID 05I06039C
 - iv. **CALL PUBLIC HEARING** - Initial Zoning Designation Hearing for Parcel ID 05I06039C
 - v. **CALL PUBLIC HEARING** - Special Use Permit - 214 Fire Department Road - Parcel ID 17K07020K
 - vi. Planning Board Meeting Time Change
 - d. COUNCILMEMBER COMMENTS
8. **2nd OPEN FORUM**
9. **CLOSED SESSION**
 - a. 143-318.11a(3) "...consult with attorney..."
10. **ADJOURNMENT**

TOWN OF WILSON'S MILLS
TOWN COUNCIL MEETING
July 20, 2026

PRESENT: Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Tim Brown, Carolyn Dobbin, and Doris Riley.

OTHERS PRESENT: Town Manager Leighanna Worley, Town Clerk Emily Matthews, and Town Attorney Gabriel Du Sablon.

ABSENT: Mayor Fleta Byrd

CONVOCATION: Mayor Pro-tem Triplett declared a quorum present and called the meeting to order at 6:30pm.

PLEDGE Mayor Pro-tem Triplett led the pledge of allegiance to the flag.

INVOCATION: Town Manager Leighanna Worley gave the invocation.

APPROVAL OF AGENDA: Mayor Pro-tem Triplett asked for approval of the agenda.

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA: Mayor Pro-tem Triplett asked for approval of the consent agenda.

A motion was made by Councilmember Carolyn Dobbin and seconded by Councilmember Doris Riley to approve the consent agenda as presented. Motion carried unanimously.

1st OPEN FORUM Mayor Pro-tem Triplett opened the 1st Public Forum at 6:32pm.

With no one wishing to speak, Mayor Pro-tem Triplett closed the 1st Open Forum at 6:33pm.

REGULAR BUSINESS

**TOWN MANAGER'S
REPORT – Leighanna
Worley:**

**Ordinance to
Change the Speed
Limit on Various
Streets Within
Subdivisions in the
Town of Wilson's
Mills:**

Town Manager Leighanna Worley referenced the ordinance in Council's packets. She said the reason for the ordinance is due to concerns from residents about the speed limits in 2 subdivisions in town. She said the ordinance would change the speed limit in all subdivisions to 15 miles per hour. Right now they range from 15 to 25 miles per hour, and some subdivisions do not have any posted speed limits at all. She said she has been asked about placing speedbumps in the subdivisions but speedbumps can be costly and we would like to try this method first. Councilmember McGowan asked who will pay for the signs and Ms. Worley said Powell Bill funds will pay for the signs since they are considered safety signs. Councilmember Dobbin asked if the speedbumps will be removed in the subdivisions that already have them. Ms. Worley said they are only in Lockwood so we will maintain those but do not want to put any others in.

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to adopt the following Ordinance to Change the Speed Limit on Various Streets Within Subdivisions in the Town of Wilson's Mills. Motion carried unanimously.

**AN ORDINANCE TO CHANGE THE SPEED LIMIT ON
VARIOUS STREETS WITHIN ALL SUBDIVISIONS
IN THE TOWN OF WILSON'S MILLS**

WHEREAS, it is the desire of the Town Council of Wilson's Mills to act to approve the appropriate ordinance to revise the speed limit on various streets within all Subdivisions to 15 MPH;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. The following streets in all Subdivisions in Wilson's Mills are revised to a speed limit of 15 MPH.

- 1) The following streets in Ives Landing Subdivision:
 - a. Westchase Drive
 - b. Woodglen Drive
 - c. Windchime Court
 - d. Imperial Drive
 - e. Springmoor Drive
 - f. Hanford Drive
 - g. Spring Forest Lane
- 2) The following streets in Mill Creek Subdivision:
 - a. Maple Tree Lane
 - b. Forest Bend Way
- 3) The following streets in Poplar Creek Subdivision:
 - a. Poplar Drive
 - b. Pear Tree Lane
 - c. Hickory Street
- 4) The following streets in East Hampton:
 - a. Alliance Drive
 - b. N. Rose Hill Drive
 - c. S. Rose Hill Drive
 - d. Flying Point Lane
 - e. Memorial Court
 - f. Roundview Circle
 - g. Select Court
- 5) The following streets in Lockwood Subdivision:
 - a. Lockwood Drive
 - b. Bent Creek Court
 - c. Twin Pines Court
 - d. Apple Court
- 6) The following streets in Ole Mill Village:
 - a. Stoneview Circle
 - b. Yellow Stone Lane
 - c. Copperstone Circle
 - d. Stoney Creek Circle
 - e. Stone Ridge Drive
- 7) The following streets in Johnston Farms Subdivision:
 - a. Johnston Farms Drive
 - b. Marlin Lane
 - c. Waterview Way
 - d. Windy Hill Lane

- e. Rocks Edge Lane
- f. Hearth Lane
- g. E. Abbey Court
- h. W. Abbey Court
- 8) The following streets in The Homeplace Subdivision:
 - a. Antler Drive
 - b. Deer Flag Lane
 - c. Parker Street
- 9) The following streets in Cardinal Glen Subdivision:
 - a. Pricket Lane
 - b. Roe Lane
 - c. Coriander Lane
- 10) The following streets in Parrish Ridge Subdivision:
 - a. Rivercamp Street
 - b. Norris Creek Drive
 - c. Haymaker Drive
 - d. Benjamin Court
- 11) The following streets in Cottages Subdivision:
 - a. Hanover Court
 - b. Wicklow Court

Section 2. The Planning Director is hereby authorized and directed to ensure that all streets within future Subdivisions shall also have a speed limit of 15 MPH.

Section 3. The Public Works Director of the Town of Wilson's Mills is hereby authorized and directed to cause the appropriate speed limit signs to be erected.

Section 4. The Chief of Police of the Town of Wilson's Mills Police Department is hereby authorized and directed to cause the enforcement of the foregoing provisions to be implemented.

Section 5. This ordinance shall become effective upon its adoption and approval.

**Endowment
Termination:**

Ms. Worley said Council discussed at their last Work Session the James George endowment funds and Council's desire to dissolve the endowment. She said Attorney Du Sablon has researched the process on dissolving it. Attorney Du Sablon said the email he sent to Ms. Worley is in Council's packets. He said the agreement doesn't specify the term of the agreement or have any language about termination. He said we could upon reasonable notice, terminate the agreement and an amendment to the agreement would be the best way to terminate. Attorney Du Sablon said since Mr. George has passed away he would need to contact his family. Councilmember McGowan asked if the town has benefited at all from the endowment and Attorney Du Sablon said due to the town only being able to use the interest and the rate is so low, there isn't much available to the town. Councilmember Dobbins asked how much we currently have that we can spend and Mrs. Lassiter said we have about \$3,700 accumulated over the course of the endowment.

A motion was made by Councilmember Doris Riley and seconded by Councilmember David McGowan to table the discussion until Attorney Du

Sablon can contact the family of Mr. George and speak with them about moving forward. Motion carried unanimously.

Councilmember McGowan asked how long it will take for Attorney Du Sablon to have an answer about moving forward and Attorney Du Sablon said if he can get the correct contact information he should have an update by next month's meeting.

**Resolution
Requesting
Additional Traffic
Studies and Safety
Improvements:**

Ms. Worley said DOT suggested a resolution requesting an additional traffic study at the intersection of Wilson's Mills Road and Fire Department Road.

A motion was made by Councilmember Tim Brown and seconded by Councilmember David McGowan to adopt the following Resolution Requesting Additional Traffic Studies and Safety Improvements.

Councilmember Brown asked if the resolution will be available for the public to view so they will know we are taking action on this and Ms. Worley said yes. Mayor Pro-tem JC Triplett stated concerns about the traffic in the area when Wilson's Mills High School has all grades rather than just freshmen like in the coming school year. He said he wishes the study would take place after the opening of the high school. Ms. Worley said Mrs. Oldham has coordinated meetings with Johnston County Public Schools, the Police Department, and the Fire Department but DOT representatives were not able to attend the last meeting but should be there in September when they meet. Mayor Pro-tem JC Triplett asked if there will be someone directing traffic when school starts back. Councilmember Brown said he doesn't think it would be safe for one of our officers to be out directing traffic and we should have the study done at a specific time, when school traffic is high. Ms. Worley said we requested a specific time last time the study was done and we can request the same this time. She said the DOT email from last meeting did state the study didn't take place during school time. Councilmember McGowan asked about having the Police Department get involved and possibly having a traffic safety division of volunteers to direct traffic during school hours and also at town events. Ms. Worley said she is unsure what the liability would be with having people directing traffic. Councilmember Brown and Councilmember McGowan said it is worth looking into what other departments do and asked Sergeant Peedin to contact other departments to get input.

Mayor Pro-tem JC Triplett asked when construction on Wilson's Mills Middle School would begin and Mrs. Oldham said last she heard, the plan was to start construction when the high school has all 4 classes attending.

With a motion on the table, motion carried unanimously.

**RESOLUTION REQUESTING
ADDITIONAL TRAFFIC STUDIES AND
IDENTIFICATION OF SAFETY IMPROVEMENTS
AT THE INTERSECTION OF
WILSON'S MILLS ROAD AND FIRE DEPARTMENT ROAD**

WHEREAS, the Town Council of the Town of Wilson's Mills recognizes that protecting the health, safety, and welfare of its residents and visitors is one of its highest responsibilities; and

WHEREAS, the intersection of Wilson's Mills Road and Fire Department Road is a major intersection within the Town of Wilson's Mills and is owned and maintained by the North Carolina Department of Transportation (NCDOT); and

WHEREAS, this intersection serves residents, businesses, emergency responders, Wilson's Mills High School, and Wilson's Mills Elementary School, resulting in significant daily traffic volumes, particularly during school arrival and dismissal periods; and

WHEREAS, the Town continues to receive concerns from residents regarding traffic congestion, lengthy delays, restricted sight distances, turning conflicts, and the overall safety of motorists entering and exiting the intersection; and

WHEREAS, NCDOT engineers have studied and evaluated this intersection and have determined that the current fatal traffic volumes, crash history, and warrant analyses do not meet the criteria necessary to justify funding for the installation of a traffic signal, all-way stop control, or roundabout at this time; and

WHEREAS, while the Town understands NCDOT's engineering standards and warrant requirements, the Town Council believes that the absence of qualifying crash statistics should not preclude continued efforts to proactively improve safety and traffic operations before more serious incidents occur; and

WHEREAS, the Town has worked cooperatively with adjacent property owners and has reviewed available right-of-way conditions in an effort to identify opportunities for future improvements; and

WHEREAS, the Town Council remains committed to partnering with NCDOT to identify practical, data-driven, and cost-effective solutions that will improve traffic flow, reduce congestion, enhance safety, and accommodate future growth within the community.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wilson's Mills that it respectfully, but strongly, requests that the North Carolina Department of Transportation continue evaluating the intersection of Wilson's Mills Road and Fire Department Road through additional traffic studies, operational analyses, and engineering reviews.

BE IT FURTHER RESOLVED that the Town requests NCDOT identify and recommend feasible short-term and long-term improvements that can be implemented to enhance traffic flow and improve public safety, including, but not limited to, geometric improvements, turn-lane modifications, access management strategies, signal warrant reevaluations, operational changes, or other engineering solutions deemed appropriate.

BE IT FURTHER RESOLVED that the Town requests NCDOT continue monitoring traffic volumes, crash data, and future development impacts so that additional traffic control measures may be reconsidered if engineering warrants are met in the future.

BE IT FINALLY RESOLVED that the Town of Wilson's Mills stands ready to work collaboratively with NCDOT, regional transportation partners, Johnston County, the Johnston County Public Schools, and other stakeholders

to identify and implement practical solutions that improve the safety and mobility of this important intersection for the benefit of current and future residents.

**Manager
Comments/Updates:**

Ms. Worley said the company that will be constructing the sign for the front of Town Hall contacted her and before moving forward Council needs to decide if they want the town seal or the town logo on the sign. She said the seal is the official emblem of the town and will never change and the logo was approved about 2 years ago and can change in the future. Councilmember Brown and Councilmember McGowan said they would like to use the logo. Ms. Worley said she can have some options at the next Work Session for Council to decide on a final design.

Ms. Worley reminded Council of the town's Founder's Day on August 22nd and said we will be celebrating 30 years of the town being incorporated. Councilmember David McGowan asked if we can have the setup more welcoming to the public and have only one or 2 members of Council and staff at the Town's table at a time. Ms. Worley said she will talk to the Events Coordinator about the setup.

**PLANNING DIRECTOR
– Wendy Oldham:**

**Approval of
Purchase of
Plotter/Printer:**

Mrs. Oldham said a plotter/scanner was approved for her department in this year's budget but the numbers have increased since approval so it needed to come back to Council for approval before moving forward with purchasing. Councilmember McGowan asked how much was originally approved and Mrs. Oldham said \$7,654 but the updated price is in Council's packet and the total for the plotter/scanner, paper, and ink cartridges is \$7,713.88. She said she removed extra cartridges and paper from the order in order to lower the price. Ms. Worley said if those items are needed in the future, they can be taken out of the departmental supplies line.

A motion was made by Councilmember Tim Brown and seconded by Councilmember Carolyn Dobbin to approve the purchase of the plotter/scanner, ink cartridges, and paper for the total of \$7,713.88 allowing for fluctuation in prices. Motion carried unanimously.

**Call Public Hearing
– Unified
Development
Ordinance Article
10.1.10 – Food
Trucks :**

Mrs. Oldham explained the need for the amendment to the UDO. She said there is a need for an update regarding food trucks and PB has already looked at the amendment. She said attached in Council's packets is the property owner consent form and proposed amendment. Councilmember McGowan asked who will determine if the guidelines are not being met and who will be enforcing the fines. Mrs. Oldham said the Code Enforcement Officer would be in charge of enforcing fines based on if the guidelines are met. Councilmember McGowan asked if the first offense could be a written warning and then fines could be enforced if the behavior continues. Mayor Pro-tem JC Triplett said he agrees with a warning but it shouldn't be registered as the first offense, and rather the owner should have a verbal warning. Mrs. Oldham said they can discuss the specifics further at the public hearing.

A motion was made by Councilmember Tim Brown and seconded by Councilmember Carolyn Dobbin to Call a Public Hearing for August 17, 2026 at 6:30pm in the Wilson's Mills Council Chambers to discuss amending the Unified Development Ordinance Article 10.1.10 – Food Trucks. Motion carried unanimously.

**Resolution Directing
the Clerk to**

Mrs. Oldham said she received an annexation petition for Wilson's Mills Fire

Investigate Petition
of Annexation -
Wilson's Mills Fire
Department Station
3 – Parcel ID
05105022A:

Department Station 3 on Gordon Road. She referenced the resolution in Council's packets as well as the supporting info.

A motion was made by Councilmember David McGowan and seconded by Councilmember Doris Riley to adopt the following Resolution Directing the Clerk to Investigate Petition of Annexation -Wilson's Mills Fire Department Station 3 – Parcel ID 05105022A Motion carried unanimously.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31**

WHEREAS, a petition requesting annexation of 1 parcel described in said petition was received by the Town Clerk; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Wilson's Mills deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wilson's Mills that:

The Town Clerk was hereby directed at the July 20, 2026 Council Meeting to investigate the sufficiency of the above-described petition and to certify at the August 2026 meeting to Town Council the result of her investigation.

Certificate of
Sufficiency -
Wilson's Mills Fire
Department Station
3 – Parcel ID
05105022A:

Mrs. Oldham referenced the Certificate of Sufficiency in Council's packets and said it was signed by Town Clerk Emily Matthews.

Resolution Fixing
Date of Public
Hearing on
Annexation -
Wilson's Mills Fire
Department Station
3 – Parcel ID
05105022A:

Mrs. Oldham referenced the resolution in Council's packets calling for a public hearing at their August 17th meeting.

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to Adopt the following Resolution Fixing Date of Public Hearing for the Annexation of Parcel ID 05105022A on August 17, 2026 at 6:30pm in the Wilson's Mills Council Chambers. Motion carried unanimously.

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.2**

WHEREAS, a petition requesting annexation of the satellite area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. A public hearing on the question of annexation of the satellite area described herein will be held at the Wilson's Mills Town Hall Council Chambers, 4083 A Wilson's Mills Road, Wilson's Mills, North Carolina, at 6:30 p.m. on August 17, 2026.

Section 2. The area proposed for annexation is described as follows and can be identified as Parcel ID: 05I05022A:

BEGINNING at a rebar set in the northern right-of-way line of Gordon Road and runs thence North 07 degrees 11 minutes 12 seconds East 285.00 feet to a new rebar; thence, running North 10 degrees 50 minutes 54 seconds West 245.65 feet to a new rebar set in the southern right-of-way line of GLP One Way; thence, running along the southern right-of-way line of GLP One Way the following courses and distances: North 67 degrees 22 minutes 29 seconds East 140.00 to a NC Department of Transportation monument, along a curve having a radius of 1190.00 feet, arc length 81.99 feet, chord bearing North 68 degrees 20 minutes 23 seconds East 81.97 feet, and North 64 degrees 07 minutes 54 seconds East 168.00 feet to a new rebar; thence, running South 16 degrees 03 minutes 33 seconds East 754.60 feet to a rebar set in the northern right-of-way line of Gordon Road; thence running along the northern right-of-way line of Gordon Road the following courses and distances: North 86 degrees 25 minutes 19 seconds West 262.00 feet, along a curve having a radius of 3000.00 feet, arc length 113.76 feet, chord bearing North 85 degrees 19 minutes 54 seconds West 113.75 feet and North 84 degrees 14 minutes 58 seconds West 180.79 feet to the point and place of BEGINNING and containing 6.436 acres, excluding the highway right-of-way, more or less, and recorded in Plat Book 92, Page 416, Johnston County Registry.

The property described hereon is subject to all easements, rights-of-way and restrictions of record.

Section 3. Notice of the public hearing shall be published once in the Johnstonian News, a newspaper having general circulation in the Town of Wilson's Mills, at least ten (10) days prior to the date of the public hearing.

**POLICE CHIEF – AZ
Williams:**

**Contract – Axon
Enterprises – Body
Cameras:**

Sergeant Peedin referenced the contract with Axon for Body Cameras for the Police Department. Councilmember McGowan asked about the shipping address and Sergeant Peedin said the address as originally Lieutenant Hilliard's house but it has since been changed to Town Hall's address of 4083 Wilson's Mills Road. Councilmember Brown asked if the cost of the body cameras were included in the budget and Ms. Worley said yes, it was in budget and above her approved threshold but it is also a contract and had to come to Council for approval. Councilmember McGowan asked the difference between the pro license bundle and the basic license bundle. Sergeant Peedin said the pro-license bundle allows for administrative permissions in the department. Councilmember McGowan asked who we have now for body cameras and Sergeant Peedin said Wolfcom. Councilmember Brown asked how long we have had Wolfcom and Sergeant Peedin said 3 years but the contract with Axon

is 5 years with new equipment every 3 years.

A motion was made by Councilmember David McGowan and second by Councilmember Tim Brown to approve the Axon contract. Motion carried unanimously.

Purchase of Chevrolet Tahoe:

Councilmember McGowan said he thought there was no need for a new vehicle in the Police Department this year. Ms. Worley said one vehicle was approved in the budget but ordinarily 2 vehicles were ordered.

A motion was made by Councilmember Doris Riley and seconded by Councilmember Carolyn Dobbin to approve the purchase of the 2026 Chevrolet Tahoe. Motion carried unanimously.

RedSpeed:

Sergeant Peedin said on October 1st 2025 the General Assembly approved speed cameras in school zones. He said anyone caught speeding in a school zone will be charged a civil fine. Councilmember Brown asked how the speed I detected and Sergeant Peedin said it is determined by a radar camera and the equipment is provided by RedSpeed. Councilmember Brown asked how often the cameras are calibrated. Sergeant Peedin said they are automatically calibrated every few months. Councilmember Brown said he is not in favor of it and Councilmember McGowan said he is concerned it says the program is free and thinks at some point it will cost the Town. He said he is supportive of the program but wants more information on how it is enforced. He also said he is concerned if the town will be pulled in if the equipment were to be damaged. Councilmember McGowan also said the information mentioned having a hearing officer to hear any cases that may come up. He said he is worried about the job of hearing officer would take away officers from their other duties. Sergeant Peedin said he can have a RedSpeed representative come to Council's next meeting with more information. Councilmember Brown asked Ms. Worley what she thinks of the program and she said she hasn't had a chance to research it but she agrees it seems to come with a lot of administrative responsibilities.

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to table the discussion of RedSpeed until a representative can come. Voting in favor of the motion were Mayor Pro-tem JC Triplett, Councilmember David McGowan, Councilmember Carolyn Dobbin, and Councilmember Doris Riley. Voting in opposition was Councilmember Tim Brown. Motion carried 4 to 1.

COUNCILMEMBER COMMENTS:

Councilmember McGowan asked about the Council meeting agendas being posted online and Ms. Worley said they usually are posted but with the transition in the Communications Specialist position we have had to catch up. Councilmember McGowan asked if there are any early retirement initiatives for officers and Ms. Worley said the personnel policy states anyone with 20 consecutive years will maintain their benefits with the town after retirement. She said it is for all employees including officers.

Councilmember McGowan asked about the resurfacing on Wilson's Mills Road and when it will be taking place. Ms. Worley said she is unaware of resurfacing on Wilson's Mills Road but it may be discussed at the next DOT meeting.

Councilmember McGowan mentioned some issues that have happened in the Town of Carry and asked if council could receive a summary of the report so they can see any problem areas we need to avoid in the future. Ms. Worley said

she can try to get a summary of the report.

Councilmember Brown said he would like to see more welcome signs like the one on Fire Department Road near Country Valley Place. He said he knows they are costly but he would like for us to try to look into it in the coming fiscal year.

2nd OPEN FORUM

Mayor Pro-tem Triplett opened the 2nd Public Forum at 8:02pm.

With no one wishing to speak, Mayor Pro-tem Triplett closed the 2nd Open Forum at 8:03pm.

**MOTION TO GO INTO
CLOSED SESSION:**

A motion was made by Councilmember Tim Brown and seconded by Councilmember Carolyn Dobbin to go into Closed Session at 8:04pm pursuant to N.C.G.S. 143-318.11(a)(4) "...economic development..." and N.C.G.S. 143-318.11(a)(6) "...personnel..." Motion carried unanimously.

**MOTION TO COME
OUT OF CLOSED
SESSION:**

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to come out of Closed Session at 9:11pm and stated Planning Director Wendy Oldham was present for the Closed Session. Motion carried unanimously.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Doris Riley to adjourn. Motion carried unanimously.

The meeting adjourned at 9:11pm.

JC TRIPLETT, Mayor Pro-tem

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWN OF WILSON'S MILLS
SPECIAL MEETING
August 3, 2026
(July 27, 2026 Rescheduled Work Session)

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers Doris Riley, David McGowan, Tim Brown, and Carolyn Dobbins.

OTHERS PRESENT: Town Manager Leighanna Worley and Town Clerk Emily Matthews.

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 5:03pm.

**Police Department Design
Presentation – Moseley
Architects:**

Josh Bennett of Moseley presented the schematic design for the Police Department. He said the building is a 12,000 square foot building including evidence processing and storage, lockers and shower facilities, physical training spaces, and meeting spaces. There will be secured parking for up to 25 vehicles as well as 10 public parking spaces. Mr. Bennett reviewed the full schematics and layout of the department and reviewed the cost estimate. He said the cost estimate with design contingency is \$10.1 million.

Councilmember David McGowan asked if we have heard from any state representatives about grants and help with the cost of the department. Ms. Worley said she has heard from them but they are unable to help this fiscal year.

Mr. Bennett thanked Council and said he is available for any questions.

Departmental Reports:

Councilmember David McGowan asked if the BLET candidate was hired under the same circumstances BLET cadets have been hired in the past. Ms. Martin said yes. Councilmember David McGowan asked if they are being paid a salary and Ms. Martin said yes but it is a lower salary than officers. Mayor Byrd asked if a SRO has been hired for the High School yet and Ms. Martin said we are in the process of hiring someone and getting everything finalized and we are hoping to hire someone internally. Councilmember Tim Brown asked if the SRO will be in place before school starts and Ms. Martin said yes.

Councilmember David McGowan asked about the dog waste stations in Ives Landing and if they are in all subdivisions in town. Mr. Moore said the stations were purchased by the HOA but the Public Works department installed them. Mayor Byrd asked who will be maintaining the stations and Mr. Moore said the HOA will be maintaining them. Councilmember David McGowan asked about the contractors for the manholes in Ives Landing and Mr. Moore said they will be bringing all streets in Ives Landing up to the manhole level. Councilmember David McGowan asked if the work will be paid for by Powell Bill and Mr. Moore said yes. Councilmember Tim Brown asked if the work will be done on the entire street or just the manholes and Ms. Worley said it will be just on the manholes and it was budgeted for this year as part of Powell Bill.

Councilmember Tim Brown asked Chief if he received good news about the Rural Government Grant when he met with the USDA representative. Chief said no, we qualify for the grant size wise but not income wise. Councilmember Tim Brown asked if the income is based on the budget for the Police Department or the entire budget for the town and Chief said it is

for the overall budget.

Councilmember David McGowan asked if Council can receive a spreadsheet showing the code violations in town so they can see where the letters are going. Mrs. Oldham said since the reports are a month behind most violations would be taken care of by the time Council were to see the report of violations but she will be happy to provide a report so Council can be familiar. Councilmember Tim Brown asked if we have been collecting citation fees and Mrs. Oldham said all fees that have been due have been paid. She said we had to do an abatement recently. The owner was sent a bill which included administrative fees. She said if the bill is not paid, we will contact Attorney Du Sablon to put a lien on the house. Councilmember David McGowan asked if Mrs. Oldham can include the number of offenses on the spreadsheet of violations as well. Mayor Byrd mentioned there might be an issue with sharing personal information if we were to disclose the violations. Mrs. Oldham said she can reach out to Attorney Du Sablon and he can advise. Councilmember Tim Brown expressed concerns about junk vehicles in town and Mrs. Oldham explained the protocol for handling junk vehicles. She said the Code Enforcement Officer can only go into the initial area of a home that goes up to the door in order to collect information. If the junk vehicle is in the back of the home we have no way of identifying the VIN of the vehicle. Councilmember David McGowan said we could contact the owner of the home where the car is located and Mrs. Oldham said that conflicts with North Carolina General Statutes. Councilmember David McGowan asked for information on the General Statute and Mrs. Oldham said she can send it over to all of Council. Councilmember Tim Brown mentioned the Town may have to enforce stricter ordinances at a local level.

Mayor Byrd reminded Council of Founders Day on August 22nd. Councilmember David McGowan asked about the school supply drive and Ms. Worley said we will be collecting school supplies at Founder's Day and there are a couple of churches planning to pass out supplies as well at the event. Councilmember David McGowan asked if we will still be helping with the food drive at the elementary school this year and Ms. Worley said yes. She said at the end of last fiscal year we used the rest of the funds in the budget line to purchase clothes for the school as well.

**FINANCE DIRECTOR-
Connie Lassiter:**

Mrs. Lassiter said the cash and investment report references 4 CDs which came due for renewal on July 28th. She said the CDs were pulled out and put into a money market so it is readily available in the event Council decides to dissolve the James George endowment fund like they talked about previously. Councilmember Tim Brown asked for an update on dissolving the endowment and Ms. Worley said she has not heard from Attorney Du Sablon since Council's last meeting. Councilmember Tim Brown asked why there are 2 Powell Bill lines listed in the financial report and Ms. Worley explained that when we first started to receive Powell Bills funds we didn't receive enough to use for roadwork in town so we put the funds in a CD so it would draw more interest. She said once we started collecting enough funds to use for roads in town, we were banking elsewhere and the Powell Bill funds went into that bank. She said at the time it made sense to have the funds in 2 accounts so it could build interest.

Councilmember David McGowan asked if our main checking account is a percentage based account and Mrs. Lassiter said it is an interest checking account but the interest is low. She said what is in Council's packets is not up

to date due to the beginning of the fiscal year starting at the beginning of July. Councilmember David McGowan asked if the Master Plan checking is also interest bearing and Mrs. Lassiter said all town accounts are interest bearing accounts.

Mrs. Lassiter said she has talked with the auditors and discussed working with them to get things resolved. She said it is likely they will have to do a performance report because of multiple years of errors. She said she will be glad to go into further details with Council in Closed Session. She said there will be no final numbers until the audit is done and there is a possibility of entries changing. She said the new auditor firm is requesting a lot of information. Mayor Byrd said hopefully we can get them all the information they are needing and have a clean audit. Mrs. Lassiter said adjustments will need to be made so there will not a clean audit but we can hopefully have a clean audit opinion. She said the auditors are aware we are trying to make the proper corrections and the main problem is lack of policies. She said Council can send her specific questions if they have any.

**Resolution
Acknowledging
Write-Offs:**

Mrs. Lassiter explained the resolution in Council's packets is to acknowledge write-offs that have already taken place, not to approve the write-offs. She said Council is just acknowledge they were informed of the write-offs.

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to accept the following Resolution Acknowledging Write-Offs. Motion carried unanimously.

**RESOLUTION ACKNOWLEDGING THE WRITE-OFF
OF UNRECONCILED VARIANCES
IN BALANCE SHEET ACCOUNTS**

WHEREAS, it is the desire of the Town Council that the Town of Wilson's Mills maintain accurate financial records in accordance with generally accepted accounting principles and the regulations of the North Carolina Local Government Commission; and

WHEREAS, diligent efforts have been executed by the current finance officer to analyze accounts from the period of Fiscal Year 2019-2020 when a new accounting software program was implemented through February of Fiscal Year 2025-2026 when the employment of previous finance officer ended; and

WHEREAS, despite findings of software conversion data errors, misapplied payments, overpayments, underpayments and failure to reverse prior year accruals over the span of multiple fiscal years, all accounts could not be reconciled;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Wilson's Mills, North Carolina, that:

Section 1. Acknowledges the write-off of accounts as detailed in attached Exhibit A "General Fund Asset Accounts Write-Off", totaling \$18,566.31 from General Fund Balance; and

Section 2. Acknowledges the write-off of accounts as detailed in

attached Exhibit B “General Fund Liability Accounts Write-Off”, totaling \$21,077.31 from General Fund Balance; and

Section 3. Acknowledges the write off accounts as detailed in attached Exhibit C “Enterprise Fund Asset Accounts Write-Off”, totaling \$118.55 from Enterprise Fund Balance; and

Section 4. This resolution shall take effect upon approval by the Town Council.

**TOWN MANAGER -
Leighanna Worley:**

**Ratification of
FY26-27 Salary
Grade Scale:**

Ms. Worley said the RFA in Council’s packets is for the Ratification of the FY 2026-2027 Salary Grade Scale. She said it is usually approved through the Budget Ordinance, per our Personnel Policy. She said the ordinance was presented in April and approved in June. After speaking with representatives at the Local Government Commission, Mrs. Lassiter discovered that the salary grade scale needs to be approved separately. She said the numbers that were presented to Council as part of the budget ordinance have not changed.

Councilmember David McGowan said he emailed Ms. Worley about specific salary items and the questions he has and Ms. Worley said she is prepared to discuss those items in the Closed Session later. Councilmember Tim Brown asked if the decision on the salary grade scale can be made after the Closed Session. Mayor Pro-tem JC Triplett agreed with Councilmember Tim Brown and said he thinks they need to discuss in Closed Session before making a decision. Councilmember David McGowan said he thinks Council should wait until after Closed Session as well and they can call a special meeting if needed, but he believes this needs to be voted on ASAP due to the employees waiting on the approval.

A motion was made by Councilmember Tim Brown and seconded by Councilmember David McGowan to table the discussion of the ratification of the FY 26-27 Salary Grade Scale until after Council can discuss items in Closed Session. Motion carried unanimously.

**Council Education
Budget Line:**

Ms. Worley said Councilmember Doris Riley has requested we increase the budget line for the Council training line. She said as of right now there is only funds in the line for Council to attend CityVision next year. She said Councilmember Doris Riley has looked at classes she would like to take and saw some that the rest of Council might like as well. Mayor Byrd asked if there are any estimates on the cost of trainings and Ms. Worley said it will depend on the class and who is offering the course. She said it would depend on travel and lodging as well as how many members would like to attend. Mayor Byrd asked if a budget amendment would need to be done. Ms. Worley said the funds could be moved within the department and if an amendment is needed it can be brought to Council.

OTHER:

Councilmember David McGowan said prior to the meeting he passed out a Motion for Council regarding leadership. He said the motion is advocating for a leadership trainer to come to Town Hall and work with staff in leadership positions. Mayor Byrd said she thinks it is a good idea and will get all staff on the same page. Ms. Worley said she can do research and find some leadership training opportunities. Councilmember David McGowan asked if there are funds in the budget for the training and Ms. Worley said she will see what the options are and report back to Council.

Ms. Worley said renderings for the new Town Hall sign are in Council's packets. She asked Council to look over the options and they can discuss at their next meeting.

**MOTION TO GO INTO
CLOSED SESSION:**

A motion was made by Councilmember Tim Brown and seconded by Mayor Pro-tem JC Triplett to go into Closed Session at 6:39pm pursuant to N.C.G.S. 143-318.11(a)(4) "...economic development..." and N.C.G.S. 143-318.11(a)(6) "...personnel..." Motion carried unanimously.

**MOTION TO COME
OUT OF CLOSED
SESSION:**

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember David McGowan to come out of Closed Session at 8:16pm. Motion carried unanimously.

OPEN SESSION:

A motion was made by Mayor Pro-tem Triplett and seconded by Councilmember David McGowan to approve the Pay Grade Scale for FY26-27 as presented April 27, 2026. Motion carried unanimously.

A motion was made by Mayor Pro-tem Triplett and seconded by Councilmember Carolyn Dobbin to approve the Certification/License/Degree increases for FY26-27 as presented April 27, 2026. Motion carried unanimously.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Mayor Pro-tem JC Triplett to adjourn. Motion carried unanimously.

The meeting adjourned at 8:19pm.

JC TRIPLETT, Mayor Pro-tem

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWN OF WILSON'S MILLS
EMERGENCY MEETING
August 13, 2026

PRESENT: Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Tim Brown, Carolyn Dobbin, and Doris Riley.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, and Finance Director Connie Lassiter.

ABSENT: Mayor Fleta Byrd

CONVOCATION: Mayor Pro-tem JC Triplett declared a quorum present and called the meeting to order at 1:02pm.

FINANCE DIRECTOR – Connie Lassiter: Mayor Pro-tem JC Triplett read the resolution presented to Council and asked if there were any questions.

Resolution
Designating
Authorized Signers
on Town Banking
Accounts:

Town Manager Leighanna Worley said we have made changes like this before and it is just changing the signers for the town bank accounts.

Councilmember Brown asked who the signers are right now and Ms. Worley said Mayor Byrd is currently on the account but this resolution will remove her and add Mayor Pro-tem Triplett.

A motion was made by Councilmember David McGowan and seconded by Councilmember Doris Riley to adopt the following Resolution Designating Authorized Signers on Town Banking Accounts. Motion carried unanimously.

**A RESOLUTION DESIGNATING AUTHORIZED SIGNERS
ON TOWN BANKING ACCOUNTS**

WHEREAS, the Town of Wilson's Mills maintains various banking and financial accounts for the conduct of official Town business; and

WHEREAS, it is necessary to update the authorized signers on these accounts to reflect current Town officials and staff.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Wilson's Mills, North Carolina that the following individuals are hereby authorized to sign, endorse, or otherwise conduct transactions on behalf of the Town for all Town deposit, investment, and financial accounts, including, but not limited to, checking accounts, savings accounts, money market accounts, certificates of deposit (CDs), investment accounts, and any other accounts or financial instruments maintained by the Town.

- Mayor Pro-tem JC Triplett
- Town Manager Leighanna Worley
- Finance Director Connie Lassiter

NOW, THEREFORE, BE IT FURTHER RESOLVED that all previous banking signer authorizations are hereby revoked, and the Town Manager and

EMERGENCY TOWN COUNCIL MEETING MINUTES – August 13, 2026

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Finance Director are authorized to execute any documents necessary to implement this resolution with the Town's financial institutions.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to adjourn. Motion carried unanimously.

The meeting adjourned at 1:06pm.

JC TRIPLETT, Mayor Pro-tem

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWN OF WILSON'S MILLS
TOWN COUNCIL MEETING
August 17, 2026

PRESENT: Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Tim Brown, Carolyn Dobbin, and Doris Riley.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, and Town Attorney Gabriel Du Sablon.

CONVOCATION: Mayor Pro-tem Triplett declared a quorum present and called the meeting to order at 6:30pm.

PLEDGE: Mayor Pro-tem Triplett led the pledge of allegiance to the flag.

MOMENT OF SILENCE: Mayor Pro-tem Triplett asked for a moment of silence in honor of Mayor Fleta Byrd who passed away.

INVOCATION: Town Manager Leighanna Worley gave the invocation.

APPROVAL OF AGENDA: Mayor Pro-tem Triplett asked for approval of the agenda.

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to approve the agenda as presented. Motion carried unanimously.

**Proclamation Honoring
the Life and Service of
Mayor Fleta A. Byrd:**

Mayor Pro-tem JC Triplett read the following proclamation:

**PROCLAMATION
HONORING THE LIFE AND SERVICE OF
MAYOR FLETA A. BYRD**

WHEREAS, Fleta A. Byrd dedicated much of her life to the Town of Wilson's Mills and its residents, giving generously of her time, knowledge, talents, and heart to help shape the community she loved; and

WHEREAS, since the Town's incorporation in 1996, Fleta served the Wilson's Mills community in numerous capacities, beginning as a dedicated volunteer supporting recreation activities, community programs, and Town events, and continuing her service as the Town's part-time Planning Director from 2006 through 2012, where she played a foundational role in establishing the Town's planning framework and was instrumental in creating Wilson's Mills' first planning ordinances, helping lay the groundwork for the Town's future growth and development; and

WHEREAS, Fleta continued her public service as a member of the Wilson's Mills Town Council from 2013 until 2017, bringing her knowledge of the Town, its people, and its history to the Council table; and

WHEREAS, Fleta was subsequently elected to serve as Mayor of the Town of Wilson's Mills beginning in 2021 and continued serving until her passing, carrying out the office with dedication, compassion, wisdom, and an unwavering commitment to the community and its residents; and

WHEREAS, Fleta's service and compassion extended far beyond her official municipal responsibilities, as she demonstrated visionary leadership and

unwavering faith during the foundational stages of welcoming Hope Center Ministries into the Wilson's Mills community and was instrumental in establishing the first Hope Center house in Johnston County, opening doors of hope and transformation for women in need; and

WHEREAS, Fleta and her husband, Donald, devoted their time, hearts, and lives to pouring love, grace, faith, and support into the women of the Wilson's Mills Hope Center, generously opening her greenhouses on Wednesdays and offering the women a place to work, learn, connect, and experience therapeutic fellowship surrounded by nature; and

WHEREAS, through her gentle spirit, exceptional ability to listen, and genuine compassion, Fleta became a trusted confidant and sounding board to the women she served, consistently offering wise, faith-filled encouragement and guiding each woman toward spiritual growth, healing, and a renewed sense of hope; and

WHEREAS, through this quiet and deeply personal ministry, Fleta demonstrated that her greatest legacy was not found solely in the offices she held, but in the lives she touched through her faith, compassion, generosity, and willingness to serve others; and

WHEREAS, throughout her years of service, Fleta became widely known as the Town's unofficial historian, preserving stories, memories, traditions, and knowledge of the people and events that shaped Wilson's Mills and ensuring that the Town's history would not be forgotten; and

WHEREAS, Fleta witnessed and contributed to the growth and evolution of Wilson's Mills over nearly three decades, leaving her mark not only through the offices she held, but through the countless relationships she built and the lives she touched, because her commitment to Wilson's Mills extended far beyond any title or elected office; and

WHEREAS, the Town of Wilson's Mills recognizes that the loss of Fleta is felt deeply by her family, friends, fellow public servants, and the entire community she served so faithfully. Her faith, compassion, and devotion to others are enduring parts of her legacy, and her contributions will remain a meaningful part of the story and history of Wilson's Mills for generations to come.

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor Pro Tempore and Town Council of the Town of Wilson's Mills, on behalf of the entire community, hereby honor and celebrate the life and extraordinary public service of Fleta A. Byrd, and express our deepest gratitude for her nearly three decades of service, leadership, friendship, faith, compassion, and devotion to the Town of Wilson's Mills.

BE IT FURTHER PROCLAIMED that in recognition of Mayor Byrd's dedicated service to the Town of Wilson's Mills and in mourning her passing, the Town Council has determined that all flags displayed at Town facilities shall be lowered to half-staff and shall remain at half-staff through sunset on the day of her burial — August 19, 2026 — as a visible expression of the Town's profound respect, gratitude, and sorrow at her passing.

BE IT FURTHER PROCLAIMED that the Town Council respectfully requests that residents, businesses, organizations, and other entities throughout

the Town of Wilson's Mills join in honoring Mayor Byrd's life and service by lowering their flags to half-staff through the day of her burial, as a community-wide expression of respect, gratitude, and remembrance.

BE IT FURTHER PROCLAIMED that the Town of Wilson's Mills extends its heartfelt condolences to Fleta's family and loved ones and recognizes that her legacy will live on in the community she helped build, the history she helped preserve, and the people she so faithfully served.

BE IT FURTHER PROCLAIMED that this proclamation shall be entered into the official records of the Town of Wilson's Mills as a lasting tribute to Fleta A. Byrd, whose life of service helped shape the Town of Wilson's Mills and whose memory will forever be a part of its history.

**APPROVAL OF
CONSENT AGENDA:**

Mayor Pro-tem Triplett asked for approval of the consent agenda.

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to approve the consent agenda as presented. Motion carried unanimously.

PUBLIC HEARING:

Mayor Pro-tem Triplett opened the public hearing at 6:40pm.

**Ordinance to Extend
Corporate Limits –
Wilson's Mills Fire
Department Station
3 – Parcel ID
05105022A- Satellite
Annexation:**

Mrs. Oldham said an annexation application was received from the Wilson's Mills Fire Department to annex Station 3 on Gordon Road. She said the annexation ordinance and map of the location is in Council's packets.

With no one else wishing to speak Mayor Pro-tem Triplett closed the public hearing at 6:43pm.

A motion was made by Councilmember Tim Brown and seconded by Councilmember Doris Riley adopt the following Ordinance to Extend Corporate Limits – Wilson's Mills Fire Department– Parcel ID 17J07022A via satellite annexation. Motion carried unanimously.

TOWM #206

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF
THE TOWN OF WILSON'S MILLS, NORTH CAROLINA**

WHEREAS, the Town of Wilson's Mills Town Council has received a petition under G.S. 160A-31 for satellite annexation of the area described below; and

WHEREAS, the Town of Wilson's Mills Town Council has directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the Wilson's Mills Town Hall, 4083 Wilson's Mills Road, Wilson's Mills, North Carolina at 6:30 p.m. on August 17, 2026 after due notice by Johnstonian News on August 12, 2026; and

WHEREAS, the Town of Wilson's Mills Town Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Wilson's Mills, as of August 17, 2026.

The areas proposed for annexation are described as follows:

BEGINNING at a rebar set in the northern right-of-way line of Gordon Road and runs thence North 07 degrees 11 minutes 12 seconds East 285.00 feet to a new rebar; thence, running North 10 degrees 50 minutes 54 seconds West 245.65 feet to a new rebar set in the southern right-of-way line of GLP One Way; thence, running along the southern right-of-way line of GLP One Way the following courses and distances: North 67 degrees 22 minutes 29 seconds East 140.00 to a NC Department of Transportation monument, along a curve having a radius of 1190.00 feet, arc length 81.99 feet, chord bearing North 68 degrees 20 minutes 23 seconds East 81.97 feet, and North 64 degrees 07 minutes 54 seconds East 168.00 feet to a new rebar; thence, running South 16 degrees 03 minutes 33 seconds East 754.60 feet to a rebar set in the northern right-of-way line of Gordon Road; thence running along the northern right-of-way line of Gordon Road the following courses and distances: North 86 degrees 25 minutes 19 seconds West 262.00 feet, along a curve having a radius of 3000.00 feet, arc length 113.76 feet, chord bearing North 85 degrees 19 minutes 54 seconds West 113.75 feet and North 84 degrees 14 minutes 58 seconds West 180.79 feet to the point and place of BEGINNING and containing 6.436 acres, excluding the highway right-of-way, more or less, and recorded in Plat Book 92, Page 416, Johnston County Registry.

Section 2. Upon and after August 17, 2026, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the Town of Wilson's Mills and shall be entitled to the same privileges and benefits as other parts of the Town of Wilson's Mills. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Town Clerk of the Town of Wilson's Mills shall cause to be recorded in the office of the Register of Deeds of Johnston County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Johnston County Board of Elections, as required by G.S. 163-288.1.

Councilmember David McGowan said he wanted to note on the record that the parcel that is pending annexation is not a data center.

With a motion on the table, motion carried unanimously.

Unified
Development
Ordinance Article
10.1.10 Food Trucks

Planning Director Wendy Oldham said Council called a public hearing for this month regarding the Unified Development Ordinance Article 10.1.10 Food Trucks. She said the appropriate advertising for the hearing was not done in time so the hearing will need to be postponed until next month.

1st OPEN FORUM

Mayor Pro-tem Triplett opened the 1st Public Forum at 6:44pm.

With no one wishing to speak, Mayor Pro-tem Triplett closed the 1st Open Forum at 6:45pm.

REGULAR BUSINESS

MAYOR PRO-TEM JC TRIPLETT:

Mayor Pro-tem JC Triplett said he plans to do his best to fill in as Mayor until a new Mayor can be appointed.

Councilmember David McGowan said he and other members of Council are willing to help Mayor Pro-tem Triplett with anything he may need.

**TOWN MANAGER'S
REPORT – Leighanna
Worley:**

**Discussion of Joint
Draft RFQ with
Johnston County for
Utility Master Plan:**

Ms. Worley said in Council's packets there is a joint draft RFQ with Johnston County Public Utilities. She said this comes from the agreement recently adopted from Johnston County. One thing listed in the agreement was the town is required to create a Master Utilities Plan. We would work with the County in order to create the plan because they maintain and bill for our utility lines. She said there is a meeting on Friday but the County went ahead and sent the RFQ for review. The funds for the Master Utilities Plan is in this year's budget and the County offered to split the cost of creating the plan since they are the ones that asked to put it in the agreement. She said this isn't for approval tonight, she just wanted Council to be aware of the RFQ before the meetings on Friday.

**Review of Town Hall
Monument Sign
Renderings:**

Ms. Worley said the copy of the sign renderings that Council has tonight is the same as the ones they received at their last work session. She said Council gave a mixed opinion on what they wanted the design to be but they need to come to an agreement so he can let the company know what was decided.

Councilmember David McGowan said he likes option C with the logo instead of the seal. Mayor Pro-tem Triplett and Councilmember Riley agreed. Councilmember Dobbins said she likes option D but the white brick could be hard to clean, she also likes option C. Ms. Worley reminded Council that the sign will be 2 sided and placed in a V shape. Councilmember Tim Brown said he also likes option C. Councilmember Doris Riley asked if there will be any color in the logo and Ms. Worley said she doesn't think so but she can ask.

A motion was made by Councilmember Tim Brown and seconded by Councilmember Doris Riley to move forward with option C with the Town logo for the Town Hall sign. Motion carried unanimously.

Councilmember David McGowan asked if there is any estimate on when the sign will be done and Ms. Worley said now that a decision has been made she should know an estimate completion date by tomorrow afternoon.

**PLANNING DIRECTOR
– Wendy Oldham:**

**Appointment of
Planning Board
Member – Seat #4:**

Mrs. Oldham said Donald Byrd and Jim Uzzle are resigning from the Planning Board and they need to be replaced. She said the Planning Board recommended Bennie Cherry for seat 4 and Alvin Hardy for seat 8.

Mayor Pro-tem JC Triplett asked if the applicants were present and would like to address Council.

Alvin Hardy said he has lived in Wilson's Mills for 10 years, is a retired police officer, and minister. He said he enjoys analyzing data and is looking forward to doing so on the Planning Board. Councilmember David McGowan asked if

Mr. Hardy would be able to attend the meetings on a regular basis and Mr. Hardy said yes. Councilmember Tim Brown noted that Mr. Hardy has been coming to the Council meetings for the past few months and he appreciates him wanting to be involved.

A motion was made by Councilmember Tim Brown and seconded by Councilmember Carolyn Dobbin to appoint Bennie Cherry to the Planning Board Seat 4. Motion carried unanimously.

**Appointment of
Planning Board
Member – Seat #8:**

A motion was made by Councilmember Tim Brown and seconded by Councilmember Doris Riley to appoint Alvin Hardy to the Planning Board Seat 8. Motion carried unanimously.

Mayor Pro-tem Triplett asked who will be the Planning Board Chairman now that Donald Byrd has resigned and was serving as the Chairman. Mrs. Oldham said at their August 3rd organizational meeting the Planning Board appointed Jay Mouser as the chair and Marvin Dodd was re-appointed as the co-chair.

Councilmember David McGowan said he appreciates Donald Byrd and Jim Uzzle's dedication to the town during their time on the Planning Board.

**Request to Change
Time for Planning
Board Meetings:**

Mrs. Oldham said at their last meeting the Planning Board discussed changing their meeting time from 7:00pm to 6:30pm. She said the meeting night may need to change due to the Planning Board also meeting on the same night as the Council Work Session. Mayor Pro-tem Triplett suggested tabling the discussion of the time change until Planning Board can discuss moving their meetings to Tuesdays rather than Mondays. Mrs. Oldham said she will take it back to Planning Board at their next meeting.

A motion was made by Councilmember David McGowan and seconded by Councilmember Doris Riley to table the discussion of the Planning Board time change until after Mrs. Oldham is able to speak to the Planning Board. Motion carried unanimously.

**COUNCILMEMBER
COMMENTS:**

Councilmember Tim Brown asked if there have been any updates on when the signs on Highway 42 will be placed. Ms. Worley said she doesn't have any updates but can ask for an update at the next meeting.

Mayor Pro-tem Triplett asked about the procedure for appointing a new Mayor. Ms. Worley said Council can discuss the process at their Work Session next week. Councilmember Tim Brown asked if there was any specific timeline we need to follow legally and Attorney Du Sablon said non, it is at the pleasure of the Council.

2nd OPEN FORUM

Mayor Pro-tem Triplett opened the 2nd Public Forum at 7:14pm.

Jim Uzzle of 138C Uzzle Industrial Drive said he is proud of how the Town is growing. He expressed concerns about the grass along I-42 and asked the Town to contact DOT about it.

With no one else wishing to speak, Mayor Pro-tem Triplett closed the 2nd Open Forum at 7:18pm.

**MOTION TO GO INTO
CLOSED SESSION:**

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to go into Closed Session at 7:17pm pursuant

to N.C.G.S. 143-318.11(a)(4) “...economic development...” and invite Planning Director Wendy Oldham into the Closed Session. Motion carried unanimously.

**MOTION TO COME
OUT OF CLOSED
SESSION:**

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to come out of Closed Session at 7:34pm and stated Planning Director Wendy Oldham was present for the Closed Session. Motion carried unanimously.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Doris Riley to adjourn. Motion carried unanimously.

The meeting adjourned at 7:34pm.

JC TRIPLETT, Mayor Pro-tem

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWN OF WILSON'S MILLS
WORK SESSION
August 24, 2026

PRESENT: Mayor Pro-tem JC Triplett, Councilmembers Doris Riley, Carolyn Dobbin, Tim Brown, and David McGowan.

OTHERS PRESENT: Town Manager Leighanna Worley and Town Clerk Emily Matthews.

CONVOCATION: Mayor Pro-tem Triplett declared a quorum present and called the meeting to order at 5:00pm.

Departmental Reports: Mayor Pro-tem Triplett removed agenda item 3a "Closed Session pursuant to 143.318.11a(4) economic development."

Councilmember McGowan asked if a leadership program he asked about previously falls under Human Resources and Town manager Leighanna Worley said yes and she and Human Resources Director Jenny Martin are working on it.

Councilmember McGowan asked if using an outside contractor for vehicle repairs and maintenance is proving to be economically beneficial. Public Works Director Patrick Moore said the company we are using has an hourly rate that is ½ of what any other shops charge. He said he has a spreadsheet to keep track of all the maintenance that has been done. Councilmember McGowan requested a copy of the spreadsheet at the next work session.

Councilmember McGowan asked if Chief is keeping an eye on older vehicles and their maintenance to make sure the rotation schedule is up to date. Chief said some of the older vehicles are being driven but not daily. He said he is keeping an eye on their milage and keeping that in mind for when they need to be replaced. Councilmember McGowan asked how many fulltime positions are open and Chief said there are 4 open positions not including the 2 or 3 positions that are in the process of being filled. Councilmember McGowan asked if those numbers include the BLET cadet and Chief said the cadet withdrew from the program last week. Councilmember Riley asked if all cameras at the community park are working and Chief said one has been out long-term and 2 others went out last week. He said he believes it is an internet problem and Mr. Moore is looking into having it fixed.

Councilmember McGowan mentioned he asked for a list of the letters that have been sent out for ordinance violations. Mrs. Oldham said she has it in the works and will have it for Council in September. Councilmember McGowan said a Planning board member approached him prior to the meeting tonight and showed him a document related to an issue taking place in the town. Mrs. Oldham said the document referred to Multi-Unit Assisted Housing with Services (MUAHs) in town. She said the MUAHs have been causing an issue for about 2 years and 3 Special Use Permits (SUPs) have been submitted in order to get the MUAHs in compliance with our ordinances. She said the Planning Board tabled the SUPs last month due to lack of desired information and they will be presented again tonight. She said the MUAHs are facilities that are for mentally handicapped people who have very few options on where they can live. She said our Police Department as well as the Fire Department has received several calls from the MUAHs in the last couple years. Councilmember McGowan asked if the MUAHs require special zoning. Mrs. Oldham said they require a SUP and at this time none of

the MUAH's have a SUP so they are operating illegally. None of ours have SUPs making them illegal. She said we have 6 MUAHs in town at this time and 3 have applied for SUPs. We can not shut them down because only the state can do that. She said our Planning Technician has called people at the state level as well as our local Department of Social Services and is working with state deputy director to make home visits at all 6 locations. Councilmember McGowan asked if the County can help and Mrs. Oldham said no, they are in our jurisdiction. Councilmember McGowan asked if the MUAHs are receiving funds and Mrs. Oldham said yes, at both the state and local level. Councilmember McGowan asked if they have received any funds from the town and Mrs. Oldham said no, the local funds have been through the County and through Department of Health and Human Services (DHHS). Mayor Pro-tem Triplett asked if they are being run specifically for a profit and Mrs. Oldham said yes, the owner purchases homes to then rent out. She said she has sent cease and desist letters and one recipient responding saying he will not be shutting down the MUAHs. Ms. Worley stated we are not the only municipality dealing with this. Councilmember McGowan asked if these are residential homes and Mrs. Oldham said yes, Councilmember Dobbin asked if they are co-ed and Mrs. Oldham said yes. Councilmember McGowan asked what we can do and Mrs. Oldham said the state is stepping in and planning to do site visits to each of the homes to do inspections and close them down. Councilmember McGowan asked if the state will be met with any resistance and Mrs. Oldham said probably so because all 6 MUAHs are tied back to the same person. Councilmember McGowan asked if the press has gotten involved. Mrs. Oldham said yes, it has been in the Wilson Daily Times and WRAL is also aware. Councilmember McGowan said he would like for the Council to become more involved.

**ARRIVAL OF
COUNCILMEMBER:**

Councilmember Tim Brown arrived at 5:22pm.

Council updated Councilmember Brown on the discussions regarding the MUAHs. Councilmember Brown asked if the homes have been purchased and rented out and Mrs. Oldham said yes, they are all owned by the same landlord. Councilmember Brown asked what our ordinances say and Mrs. Oldham said a SUP is required and we have received 3 from the 6 in town. Councilmember Brown asked how many times the police Department have had to respond to the homes in the last 2 years and Mrs. Oldham said probably between 200 and 300 times. Chief Williams said the MUAHs probably make up 25 percent of the calls received and the Fire Department gets calls too. Councilmember McGowan asked if there can be charges for misuse of the 911 system. Chief said that is a possibility but some of the calls do require medical attention. Councilmember McGowan asked if any arrests have been made as a result of a call and Chief said occasionally but most of the calls are for medical needs. Councilmember McGowan asked if there is any supervision at the home and Chief said not that he is aware of and the most common call the Police Department receives pertain to no food in the homes or lack of other basic needs. Councilmember McGowan asked if there is any program that can step in and remove the residents for their safety since they are not being taken care of. Mrs. Oldham said DSS has an APS program and they are aware of the situation. She said APS has investigated a murder as well as an alleged rape in the homes. Councilmember McGowan expressed frustrations and suggested a warrant being put out for the landlord in question. Chief mentioned most calls are not of a criminal nature. Councilmember Brown asked if any of the residents are on probation or parole. Chief said no, these are all adults with mental disabilities.

Councilmember Brown said Council needs to put a stop to people buying homes in town and having them rented out. He also suggested speaking with the district attorney about a warrant for the owner. Mayor Pro-tem Triplett said he agrees with all that has been discussed other than the criminal charges against the owner. Councilmember Dobbin asked if the landlord knows all of this is going on and Mrs. Oldham said yes. Councilmember McGowan said Council needs to take action now in order to prevent any further criminal activities. Mrs. Oldham said she will contact DHHS to let them know Council is aware of what is going on and serious about taking action. Councilmember McGowan requested email updates to Council on the progress being made with DHHS.

Ms. Worley referenced the events report in Council's packet and said the Founder's Day was postponed until August 29th due to weather this past weekend. Councilmember McGowan mentioned the date and times on the signs for Founders Day are hard to see. Ms. Worley said she will pass the information along to our Events Coordinator.

Mrs. Lassiter said the auditors are at Town Hall this week and they have started the auditing process. Councilmember McGowan asked if there are limitations on what investments we make and if all investments have to be in CDs. Mrs. Lassiter said they don't all have to be CDs but there are certain restrictions on what we can invest in. Councilmember McGowan asked if she could look into other investments for the town.

**FINANCE DIRECTOR –
Connie Lassiter:**

**Resolution
Approving the
Credit Card Policy
and Procedures:**

Mrs. Lassiter said the policy is in Council's packets and she will address any questions or concerns. She said the auditors asked for this policy today and she explained to them the policy was being presented to Council tonight. Councilmember McGowan asked how many credit cards the town has and Mrs. Lassiter said 6.

A motion was made by Councilmember Tim Brown and seconded by Councilmember McGowan to adopt the following Resolution Approving the Credit Card Policy and Procedures. Motion carried unanimously.

RESOLUTION APPROVING THE TOWN OF WILSON'S MILLS CREDIT CARD POLICY AND PROCEDURES

WHEREAS, the Town of Wilson's Mills desires to establish Credit Card Policy and Procedures to provide the Town Council and the Town's staff a standard of guidance and clarification around best practices for credit card use; and

WHEREAS, the Town of Wilson's Mills recognizes that policies promote long-term stability by establishing clear and consistent guidelines to maintain appropriate financial controls and accountability; and

WHEREAS, the governing body of the Town of Wilson's Mills has reviewed the proposed Credit Card Policy and Procedures and finds that adoption of

the policy and procedures is in the best interest of the Town;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. Town Council approves the adoption of the Credit Card Policy and Procedures; and

Section 2. Authorizes the Finance Officer to administer the Credit Card Policy and Procedures, maintain appropriate records, monitor compliance, and report material violations or concerns to the Town Council; and

Section 3. This resolution shall take effect immediately upon approval by the Town Council.

Approval of Credit Card Principle and Issuance of Cards:

Mrs. Lassiter said the approval of Credit Card Principle and Issuance of Cards will allow the bank to put her on the credit card account and give her the authority to take action on the card accounts. Councilmember Brown asked who was on the cards previously and Ms. Worley said she and the previous Finance Director were on the accounts. Mrs. Lassiter explained this would make herself the principle and Ms. Worley as the secondary.

A motion was made by Councilmember Brown and seconded by Councilmember Riley to make Mrs. Lassiter the principle and Ms. Worley as the secondary on the Town of Wilson's Mills Credit card accounts.

Councilmember McGowan asked if Ms. Worley will still have authority when it comes to the credit cards and Ms. Worley said no, it will all be Mrs. Lassiter's responsibility. Councilmember McGowan clarified that if Mrs. Lassiter were to have any concerns regarding the credit card she would bring them to the attention of Ms. Worley letting her know she will be taking action.

With a motion on the table, motion carried unanimously.

Consideration Regarding Use of Donated Funds:

Ms. Worley explained \$100 was recently donated to the town in honor of Mayor Fleta Byrd. Councilmember Brown asked if there were any recommendations on how to use the funds and Ms. Worley said typically any donations would go into general fund as revenue but due to the nature of this donation she wanted Council's input. Councilmember Riley suggested a bush or tree planted in honor of Mayor Byrd. Ms. Worley asked if Council would like it to be planted at Town Hall or at the Community Park and Councilmember McGowan suggested at Town Hall possibly near the new sign that is planned to be put in at the front of the building. Councilmember McGowan said he will contribute to the cost of the bush or tree as well.

A motion was made by Councilmember Brown and seconded by

Councilmember Dobbin to accept the donation of \$100 and use the funds to plant a tree in honor of Mayor Fleta Byrd. Motion carried unanimously.

TOWN CLERK -Emily Matthews:

**Approval of Minutes
– June 22, 2026
Work Session:**

Town Clerk Emily Matthews said the minutes in Council's packets were supposed to be in their regular meeting packet this month but they were accidentally left out. She said minutes for July and August meetings should be ready for Council at their September meeting.

A motion was made by Councilmember David McGowan and seconded by Councilmember Riley to approve the June 22, 2026 meeting minutes as presented. Motion carried unanimously.

**TOWN MANAGER –
Leighanna Worley:**

Ms. Worley said she has received questions about the process of filling the vacant Mayor seat with the recent passing of Mayor Byrd. She said the process can start at any time and an application process would take place for all interested parties. Council would then review the applications and appoint someone to the Mayor's seat. If someone currently serving on the Council wanted to move into the Mayor's seat, the application process would take place to fill the vacant Councilmember seat. Ms. Worley said there is no requirement to appoint someone, and if all applications are received and Council does not agree on one, there is no need to appoint someone. She said it is appropriate and legal to operate as they are now, with Mayor Pro-tem Triplett serving in that capacity of Mayor. Councilmember McGowan asked if there are any requirements. Ms. Worley said it would be the same requirements required by the Board of Elections if the person were to run in a scheduled election. Councilmember Brown suggested Council open up the application process and allow 30 days for applications to be submitted. Councilmember McGowan suggested having a background check completed for all applicants. Human Resources Jenny Martin said that is not advised because that is not a requirement of Board of Elections. She said since any applicant would not be subject to a background check if running in an election, we would not need to make it an application requirement. Mayor Pro-tem Triplett suggested having the application process begin on September 1st and run through September 30th. Councilmember McGowan expressed concerns on the applicants not receiving a background check. Ms. Worley reminded Council that this would be an appointment by Council and all members can do their due diligence when appointing someone.

After further discussion it was the consensus of Council for the applications process to last for 30 days and the start date would be determined by Ms. Worley in order to have all applications in Council's packets for their October meeting.

Councilmember McGowan asked where the announcement for applications will be made and Ms. Worley said on our Facebook page and Town Website.

Ms. Worley said she received a response from NCDOT regarding the resolution passed by Council last month regarding the intersection of Wilson's Mills Road and Fire Department Road. She said in their response they offered 3 suggestions.

1. Put it in as a STIP project with the RPO. That deadline is in the spring so we will put it in next spring.
2. A resolution specifically about the conversations between the Town

and the owner of JD's store which is at the intersection of concern. Ms. Worley has a meeting this week where that will be discussed.

3. Request DOT to do a speed study for WM Road. In 2019 we requested changing speed limit from 55 to 45 and now they are suggesting reducing it to 35.

Councilmember Brown didn't agree with the last option and doesn't think it would make a difference in the area. Ms. Worley said the first 2 would be the most beneficial in her opinion.

Ms. Worley said there is a copy of new rendering for the Town Hall sign and the final cost estimate is \$83,152.00. She said measurements have been taken where we're planning to place the sign.

**MOTION TO GO INTO
CLOSED SESSION:**

A motion was made by Councilmember McGowan and seconded by Councilmember Riley to go into Closed Session at 6:33pm pursuant to N.C.G.S. 143-318.11(a)(6) "...personnel..." and invite Human Resources Director Jenny Martin into the Closed Session. Motion carried unanimously.

**MOTION TO COME
OUT OF CLOSED
SESSION:**

A motion was made by Councilmember David McGowan and seconded by Councilmember Brown to come out of Closed Session at 7:04pm. Motion carried unanimously.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Dobbin to adjourn. Motion carried unanimously.

The meeting adjourned at 7:04pm.

JC TRIPLETT, Mayor Pro-tem

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

Request for Council Action

Agenda Item 6a

TO: Mayor Pro Tem, JC Triplett and Town Council Members
FROM: Wendy Oldham, CZO, Planning Director
DATE: September 21, 2026
RE: Food Truck Ordinance
REQUEST: Ordinance to Amend Unified Development Ordinance Article 10.1.18-
Food Trucks

At the July 20, 2026 Council meeting, Town Council called a public hearing to discuss an amendment to the Unified Development Ordinance (UDO) Article 10.1.18 – Food Trucks. The Planning Board revisited the regulations with Council’s suggestions.

The purpose of this request is to review and update the current regulations to better support local businesses and food truck operators while maintaining reasonable standards for safety, parking, sanitation, and surrounding properties.

ACTIONS REQUESTED:

Make a motion of one of the following:

A. Adopt the Ordinance to Amend the Unified Development Ordinance Article 10.1.18 – Food Trucks as presented.

B. Adopt the Ordinance to Amend the Unified Development Ordinance Article 10.1.18 – Food Trucks with the following changes:

C. Table the vote to Adopt the Ordinance to Amend the Unified Development Ordinance Article 10.1.18 – Food Trucks until _____ for the following reason(s):

D. Deny the adoption of the Ordinance to Amend the Unified Development Ordinance Article 10.1.18 – Food Trucks for the following reason(s):

Respectfully,

Wendy Oldham, CZO
Planning Director

Attachments:

1. Ordinance to Amend the Unified Development Ordinance Article 10.1.18 – Food Trucks
2. Food Truck Owner Consent Form

10.1.18 Food Trucks

A. Zoning Districts where additional standards below apply: See Article 8 – Table of Permitted Uses.

B. Standards:

1. Must be inspected and approved by the Johnston County Health Department prior to initial set up and at each location change
2. The maximum time permitted per permit shall be 90 consecutive days. If moving to a new location within Town jurisdiction during the 90-day time period, 30 days' notice must be given to the Planning Department.
3. Must have a completed, signed and submitted Property Owner Letter of Consent prior to permit approval.
4. An approved zoning compliance permit with additional standards included must be issued by the Planning Department.
5. A refundable deposit of \$200 must be paid with the zoning permit application fee. Refund will be issued via check within 30 days of verification by Zoning Officer that the additional standards were upheld.
6. Property must be kept clean and left clean upon departure in order to be refunded the deposit. If the property is not kept clean and/or left clean, the following will apply:
 - 1st offense- Deposit withheld
 - 2nd offense- Deposit withheld and no future Food Truck permits in Town jurisdiction.
7. Traffic cannot be impacted by the placement of the food truck.
8. Tables may be placed in front of or on the side of the food truck as long as there is ample parking and appropriate traffic flow.
9. Current permit fees and deposit amounts will be listed on the Town of Wilson's Mills Fee Schedule
10. These standards do not apply to Food Trucks participating in a Town sponsored event.



TOWN OF WILSON'S MILLS

4083 Wilson's Mills Road – P. O. Box 448 – Wilson's Mills, NC 27593
Voice: 919-938-3885 – Fax: 919-938-1121
Website: www.wilsonsmillsnc.org

PROPERTY OWNER CONSENT FORM FOR FOOD TRUCKS

I, _____, hereby give permission for _____,
owner of _____ Food Truck, to set up their food truck on
property at _____.

Property Owner Name: _____

Address: _____

Cell Phone: _____

Email: _____

Signature: _____

**AN ORDINANCE TO AMEND
THE WILSON'S MILLS UNIFIED DEVELOPMENT ORDINANCE –
ARTICLE 10.1.18**

WHEREAS, the Town Council adopted the amended Unified Development Ordinance on April 20, 2026; and

WHEREAS, the Planning Board held a public meeting on June 22, 2026 and the Town Council held a public hearing on September 21, 2026 to receive public comment and input on the amended Unified Development Ordinance – Article 10.1.18; and

WHEREAS, newspaper notice publications were carried out for the public hearing pursuant to G.S. § 160D-602 and the Unified Development Ordinance; and

WHEREAS, the Planning Board submitted its recommendation to the Town Council recommending approval of said amendment that was generally consistent with the Town's Adopted Comprehensive Plan; and

WHEREAS, the Wilson's Mills Town Council also finds that the approval of the proposed text amendments in are reasonable and in the public interest.

BE IT ORDAINED BY THE TOWN COUNCIL:

Section 1: Article 10.1.18 of The Unified Development Ordinance of the Town of Wilson's Mills is hereby amended as follows:

10.1.18 Food Trucks

A. Zoning Districts where additional standards below apply: See Article 8 – Table of Permitted Uses.

B. Standards:

- 1.** Must be inspected and approved by the Johnston County Health Department prior to initial set up and at each location change
- 2.** The maximum time permitted per permit shall be 90 consecutive days. If moving to a new location within Town jurisdiction during the 90-day time period, 30 days' notice must be given to the Planning Department.
- 3.** Must have a completed, signed and submitted Property Owner Letter of Consent prior to permit approval.
- 4.** An approved zoning compliance permit with additional standards included must be issued by the Planning Department.
- 5.** A refundable deposit of \$200 must be paid with the zoning permit application fee. Refund will be issued via check within 30 days of verification by Zoning Officer that the additional standards were upheld.

6. Property must be kept clean and left clean upon departure in order to be refunded the deposit. If the property is not kept clean and/or left clean, the following will apply:
 - 1st offense- Deposit withheld
 - 2nd offense- Deposit withheld and no future Food Truck permits in Town jurisdiction.
7. Traffic cannot be impacted by the placement of the food truck.
8. Tables may be placed in front of or on the side of the food truck as long as there is ample parking and appropriate traffic flow.
9. Current permit fees and deposit amounts will be listed on the Town of Wilson's Mills Fee Schedule
10. These standards do not apply to Food Trucks participating in a Town sponsored event.

Section 2: The Town Clerk is hereby authorized and directed to cause the said Unified Development Ordinance for the Town of Wilson's Mills, North Carolina, to be physically revised and amended to reflect the changes ordained by this Ordinance.

Section 3: After reviewing all the information presented, the Wilson's Mills Town Council finds the text amendment request generally consistent with the Comprehensive Plan, and reasonable, and in the public interest.

Section 4: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed. If any section, paragraph, subdivision, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section, paragraph, subdivision, clause, or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

THIS THE 21st DAY OF SEPTEMBER 2026

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS , CMC, Town Clerk

Request for Council Action

Agenda Item 7b(i)

TO: Mayor Pro-tem JC Triplett and Town Councilmembers
FROM: Leighanna Worley, Town Manager
DATE: September 21, 2026
RE: ORDINANCE to Change Speed Limit on Various Roads

Following discussions with DOT regarding the intersection traffic at Wilson's Mills Road and Fire Department Road; as well as discussions with DOT and Johnston County Schools regarding the High School traffic on Wilson's Mills Road Extension and Talton Farm Road, please find attached for your consideration an Ordinance to Reduce the Speed Limit on these three roads.

Staff is unsure of whether or not the reduction of speed limit on Wilson's Mills Road will contribute to any changes in the traffic issues at the intersection of Fire Department Road. However, we would like to continue to move forward with any efforts suggested by NCDOT on this traffic problem so that they will continue to review the area and any other changes we can put into place.

ATTACHMENTS:

Draft Ordinance to Change the Speed Limit on Various NC Department of Transportation Roads in the Town of Wilson's Mills

ACTION(S) REQUESTED:

Approve, deny, or table the Ordinance to Change the Speed Limit on Various NC Department of Transportation Roads in the Town of Wilson's Mills

**AN ORDINANCE TO CHANGE THE SPEED LIMIT ON
VARIOUS NC DEPARTMENT OF TRANSPORTATION ROADS
IN THE TOWN OF WILSON'S MILLS**

WHEREAS, it is the desire of the Town Council of Wilson's Mills to act to approve the appropriate ordinance to revise the speed limit on various roads maintained by the North Carolina Department of Transportation within the corporate limits of the Town of Wilson's Mills; and

WHEREAS, Town staff have consulted with the North Carolina Department of Transportation regarding the proposed speed limit reductions, and NCDOT concurs that these changes are appropriate to enhance public safety throughout the Town, particularly in the vicinity of Wilson's Mills Elementary School and Wilson's Mills High School.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. The speed limit on various roads maintained by the North Carolina Department of Transportation within the corporate limits of the Town of Wilson's Mills are revised as follows:

- Wilson's Mills Road – from the intersection of Swift Creek Road to Interstate 42 changed from 45 MPH to 35 MPH, with the exception of school zone speed limit during posted days/times.
- Wilson's Mills Road Extension in its entirety changed to 35 MPH.
- Talton Farm Road in its entirety changed to 25 MPH.

Section 2. The Town Manager of the Town of Wilson's Mills is hereby authorized and directed to cause the appropriate speed limit signs to be erected by the Town's Public Works Department.

Section 3. The Chief of Police of the Town of Wilson's Mills Police Department is hereby authorized and directed to cause the enforcement of the foregoing provisions to be implemented.

Section 4. This ordinance shall become effective upon its adoption and approval.

ADOPTED THIS 21st DAY OF SEPTEMBER 2026

JC TRIPLETT
Mayor Pro-tem

Attest:

EMILY A. MATTHEWS, CMC
Town Clerk

Request for Council Action

Agenda Item 7b(ii)

TO: Mayor Pro-tem JC Triplett and Town Councilmembers
FROM: Leighanna Worley, Town Manager
DATE: September 21, 2026
RE: Memorial Tree for Mayor Fleta Byrd

At your August 24th Work Session, you discussed using the donation to the Town from the Wilder family in memory of Mayor Fleta Byrd to plant a tree in her honor. The Byrd family has suggested a Crape Myrtle tree in any color. I have attached a picture of this type of tree, along with a photo of the front of Town Hall where the tree could be planted.

The donation made was \$100. Patrick has priced the trees and they run around \$65. I have also priced a memorial tree marker (example also attached) and they will run anywhere from \$30-60.

At your meeting you also mentioned that some would be willing to donate more to do this if the donation amount was not enough.

Please discuss and advise on moving forward with the tree and the marker, and whether you would like to use budgeted monies, or allow for further donations.

ATTACHMENTS:

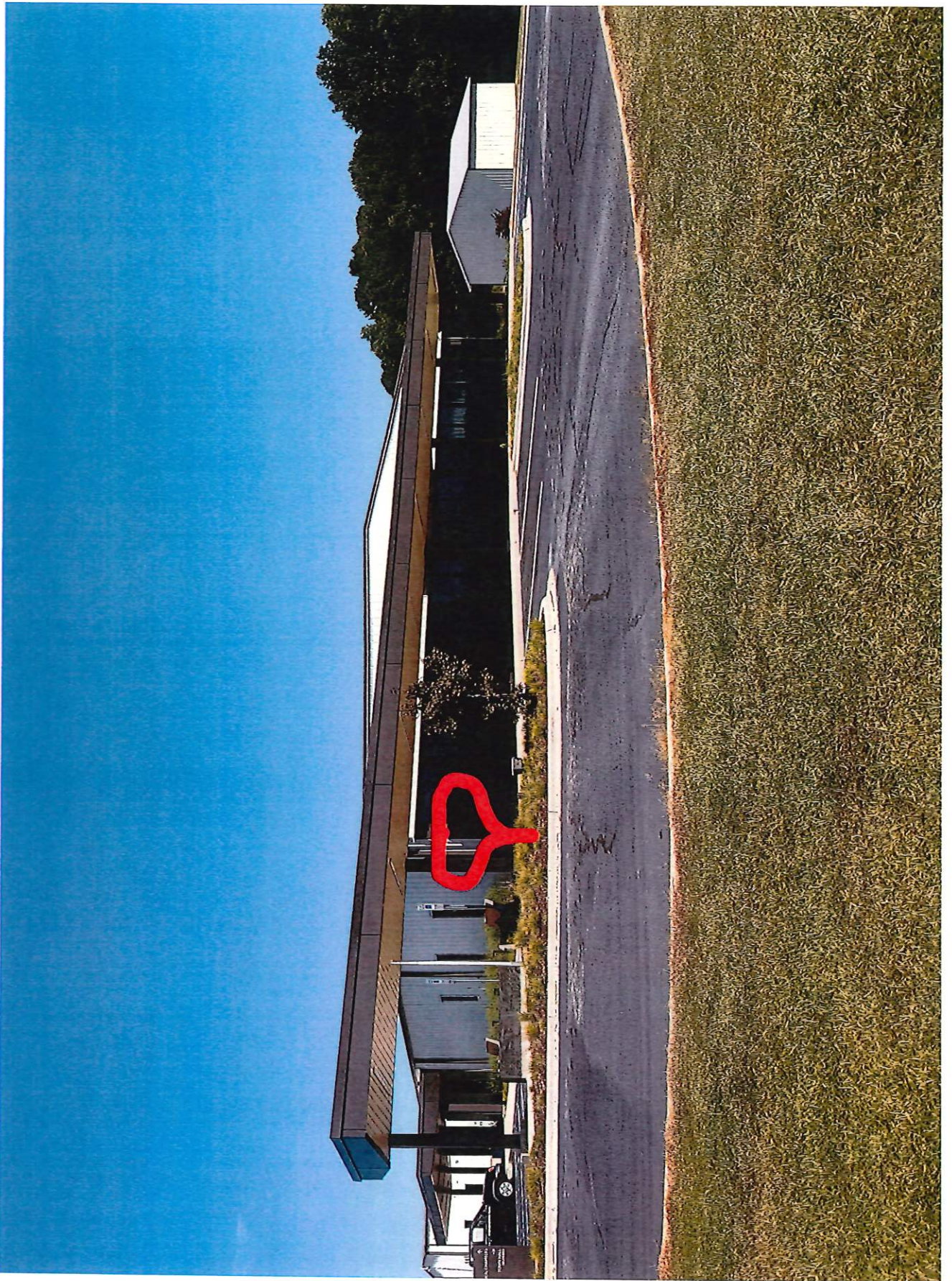
Crape Myrtle photo

Memorial Tree Marker example photo

ACTION(S) REQUESTED:

Approve, deny, or table planting a memorial tree for Mayor Fleta Byrd with a memorial tree marker on the Town Hall Campus.







Request for Council Action

Agenda Item 7c(i-iii)

TO: Mayor Pro Tem JC Triplett and Town Councilmembers
FROM: Wendy Oldham, CZO, Planning Director
DATE: September 21, 2026
RE: Call For Hearing
REQUEST: Annexation Hearing for Parcel ID 05i06039C

Applicant has requested that Parcel ID #05i06039C be annexed into the Town's corporate limits. This will be a satellite annexation but is within the Interest Boundary included in the Interlocal Agreement with Johnston County. A hearing must be held prior to Town Council's vote. A copy of all affiliated information is included in your packet.

Please call a public hearing for Council's meeting on October 19, 2026 to discuss the annexation of Parcel ID 05i06039C.

Respectfully,

Wendy Oldham

ANNEXATION BY PETITION

Date: 5/13/26

To the Wilson’s Mills Town Council of the Town of Wilson’s Mills, Johnston County, North Carolina:

(1) We the undersigned owner(s) of real property respectfully request that the area described in paragraph 2 below be annexed to the Town of Wilson’s Mills.

(2) The area to be annexed is contiguous to the Town of Wilson’s Mills and the boundaries of such territory are as follows:

(Description will be attached or typed on the back of this page)

A map is attached showing the area proposed for annexation in relation to the primary corporate limits of the Town of Wilson’s Mills.

Name	Address	Signature
Edie Robertson	Edie Robertson PO Box 421 Smithfield, NC 27577	Signed by: Edie Robertson 3E321C8E32A8464...
Timothy Daniel Evans	1446 Evans Rd Princeton NC 27569	Signed by: Timothy Daniel Evans 175F1F0269B04BD...

Received by the Town Clerk of the Town of Wilson’s Mills this 15th day of June, 2026.

Emily Matthews
Emily Matthews, Town Clerk

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31**

WHEREAS, a petition requesting annexation of 1 parcel described in said petition was received by the Town Clerk; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Wilson's Mills deems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wilson's Mills that:

The Town Clerk was hereby directed at the September 21, 2026 Council Meeting to investigate the sufficiency of the above-described petition and to certify at the October 2026 meeting to Town Council the result of her investigation.

DULY ADOPTED THE 21th DAY OF SEPTEMBER 2026

JC TRIPLETT, Mayor Pro-Tem

ATTEST:

EMILY MATTHEWS, CMC, Town Clerk

CERTIFICATE OF SUFFICIENCY

To the Town Council of the Town of Wilson's Mills, North Carolina:

I, Emily Matthews, Town Clerk, do hereby certify that the petition has been investigated on my behalf and hereby make the following findings:

1. The petition contains an adequate property description of the area proposed for annexation.
2. The area described in the petition is not contiguous to the Town of Wilson's Mills corporate limits.
3. The petition is signed by and includes the signatures of all owners of real property owners lying in the area described therein.

In witness whereof, I hereunto set my hand and affixed the seal of Town of Wilson's Mills, this the 21st day of September, 2026.


Emily Matthews, Town Clerk

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.2**

WHEREAS, a petition requesting annexation of the satellite area described herein has been received; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wilson's Mills, North Carolina that:

Section 1. A public hearing on the question of annexation of the satellite area described herein will be held at the Wilson's Mills Town Hall Council Chambers, 4083 A Wilson's Mills Road, Wilson's Mills, North Carolina, at 6:30 p.m. on September 21, 2026.

Section 2. The area proposed for annexation is described as follows and can be identified as Parcel ID: 05I06039C:

*BEGINNING AT A 1" IRON PIPE FOUND IN THE EASTERN MARGIN OF THE RIGHT OF WAY FOR US HIGHWAY 70 BUSINESS AND HAVING NORTH CAROLINA GRID COORDINATES OF NORTHING: 666342.72', EASTING: 2178339.32';
THENCE WITH THE EASTERN MARGIN OF SAID RIGHT OF WAY N 23 ° 08' 31"W A DISTANCE OF 1521.69' TO A 5/8" REBAR WITH CAP SET;
THENCE N 77° 47' 02" EA DISTANCE OF 60.29' TO A 5/8" REBAR WITH CAP SET;
THENCE S 57 ° 26' 26" EA DISTANCE OF 835.99' TO A CONCRETE MONUMENT FOUND; THENCE N 09 ° 43' 13" WA DISTANCE OF 192.76' TO A 5/8" REBAR WITH CAP SET HAVING NORTH CAROLINA GRID COORDINATES OF NORTHING: 667494.79, EASTING: 2178472.28'; THENCE S 88 ° 34' 49" EA DISTANCE OF 465.72' TO A CONCRETE MONUMENT FOUND; THENCE S 03 ° 28' 51" EA DISTANCE OF 1044.39' TO A SURVEY NAIL FOUND AT THE BASE OF A BENT 1 1/2" IRON PIPE;
THENCE S 81 ° 34' 20" WA DISTANCE OF 669.16' TO THE POINT AND PLACE OF BEGINNING AND CONTAINING 23.116 ACRES.*

The property described hereon is subject to all easements, rights-of-way and restrictions of record.

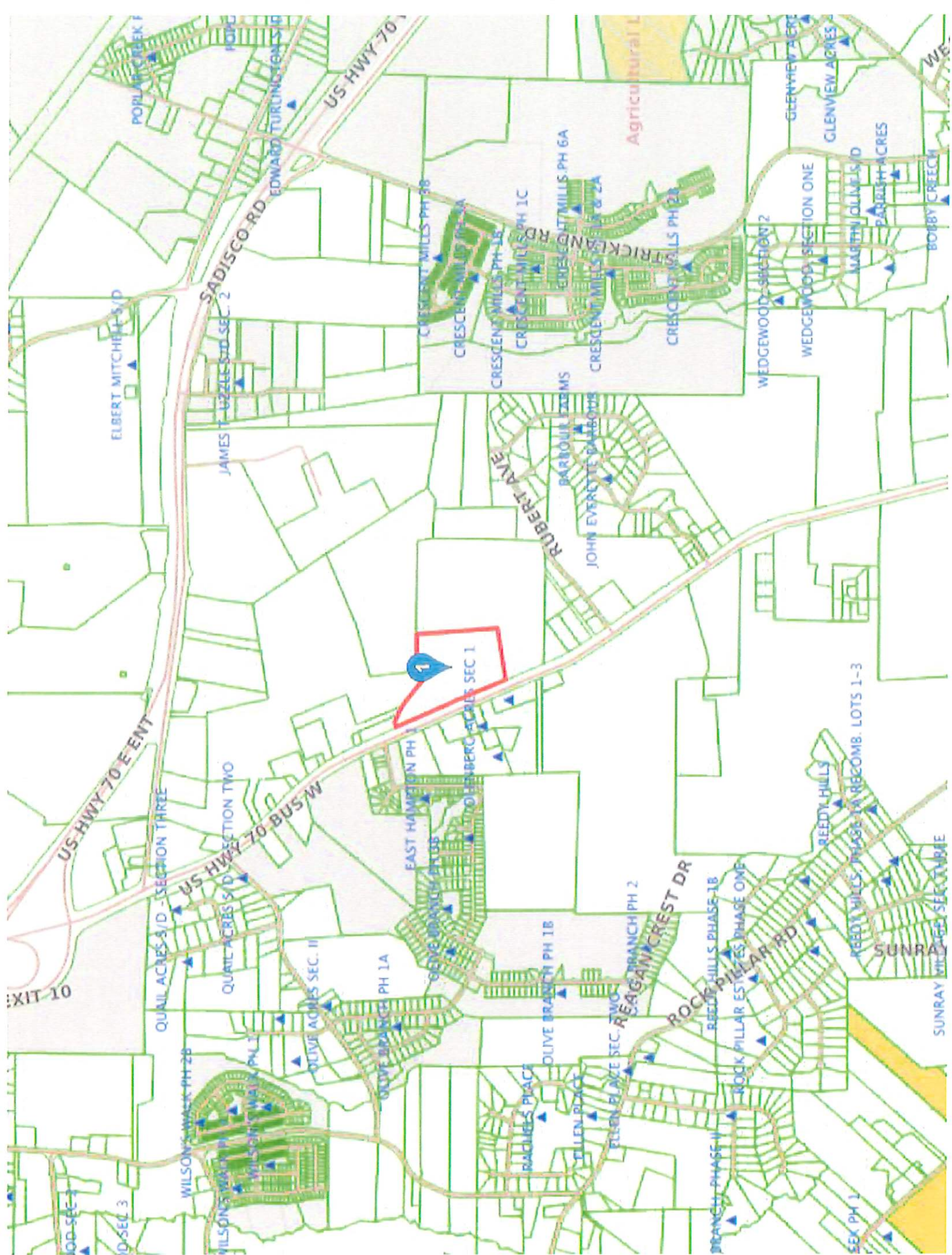
Section 3. Notice of the public hearing shall be published once in the Johnstonian News, a newspaper having general circulation in the Town of Wilson's Mills, at least ten (10) days prior to the date of the public hearing.

DULY ADOPTED THIS THE 21th DAY OF SEPTEMBER 2026.

JC TRIPLETT, Mayor Pro-Tem

ATTEST:

EMILY MATTHEWS, CMC Town Clerk



Request for Council Action

Agenda Item

TO: Mayor Pro Tem, JC Triplett and Town Council Members
FROM: Wendy Oldham, CZO, Planning Director
DATE: September 21, 2026
RE: Call For Hearing
REQUEST: Initial Zoning Designation Hearing for Parcel Id# 05i06039C

The applicant has requested a Town zoning classification for 4800 HWY 70 BUS W., Parcel ID #05I06039C. The applicant is requesting a change from the current County zoning classification of AR (Agricultural Residential) to the Town zoning classification of IND (Industrial). A public hearing must be called and held prior to the Town Council's consideration and vote on the requested zoning designation.

Please call for a public hearing for RZ-01-2026, Initial Zoning Designation for Parcel ID #05I06039C, to be held on Monday, September 21, 2026, during the regularly scheduled Town Council meeting at:

Wilson's Mills Town Council Chambers 4083 Wilson's Mills Road Wilson's Mills, North Carolina, 6:30 P.M., or as close as possible thereafter.

Respectfully,

Wendy Oldham, CZO
Planning Director

Request for Council Action

Agenda Item 7c(iv)

TO: Mayor Pro Tem JC Triplett and Town Council Members
FROM: Wendy Oldham, CZO, Planning Director
DATE: September 21, 2026
RE: Call For Hearing
REQUEST: Initial Zoning Designation Hearing for Parcel Id# 05i06039C

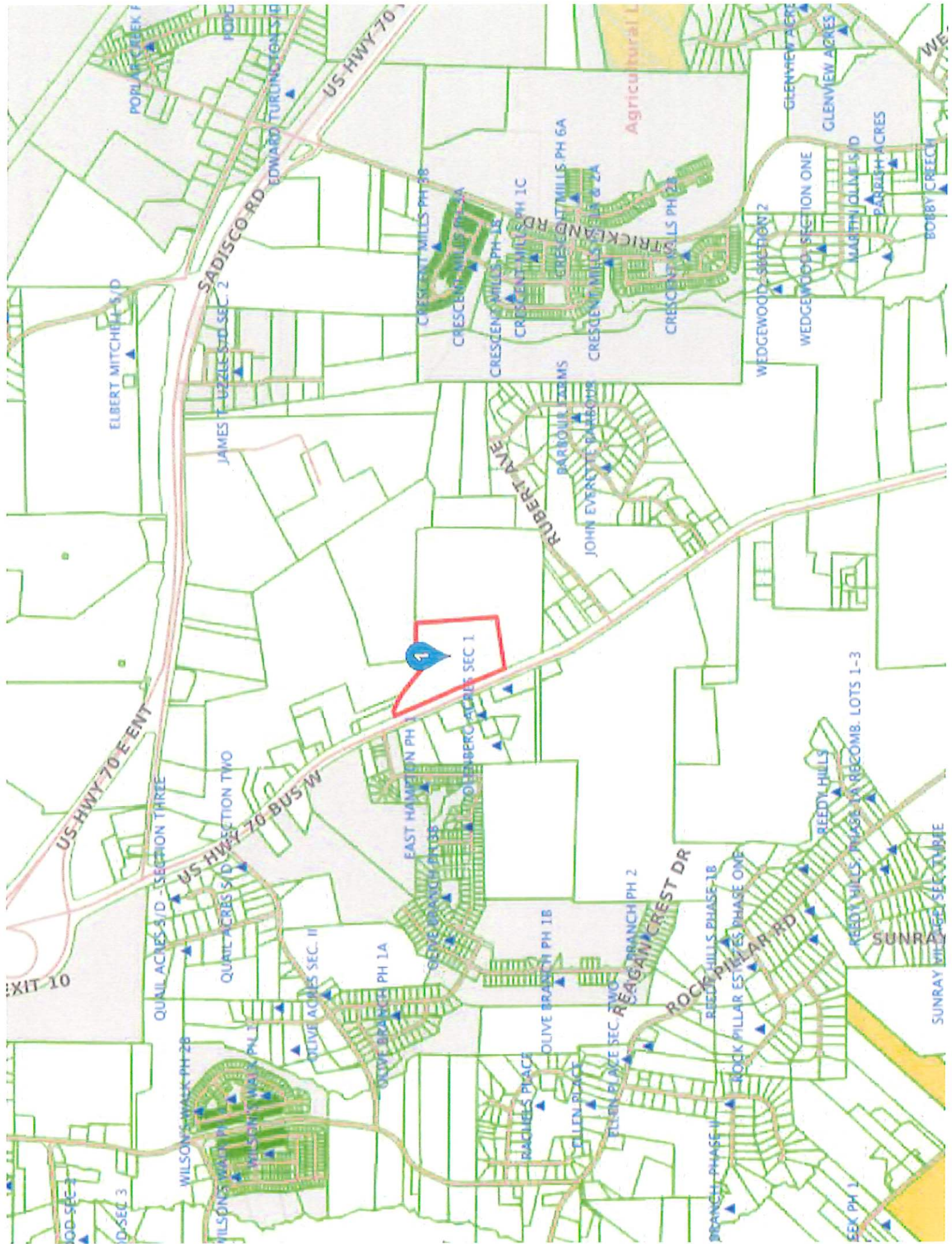
The applicant has requested a Town zoning classification for 4800 HWY 70 BUS W., Parcel ID #05I06039C. The applicant is requesting a change from the current County zoning classification of AR (Agricultural Residential) to the Town zoning classification of IND (Industrial). A public hearing must be called and held prior to the Town Council's consideration and vote on the requested zoning designation.

Please call for a public hearing for RZ-01-2026, Initial Zoning Designation for Parcel ID #05I06039C, to be held on Monday, September 21, 2026, during the regularly scheduled Town Council meeting at:

Wilson's Mills Town Council Chambers 4083 Wilson's Mills Road Wilson's Mills, North Carolina, 6:30 P.M., or as close as possible thereafter.

Respectfully,

Wendy Oldham, CZO
Planning Director



Request for Council Action

Agenda Item 7c(v)

TO: Mayor Pro Tem, JC Triplett and Town Council Members
FROM: Wendy Oldham, CZO, Planning Director
DATE: September 21, 2026
RE: Call For Public Hearing
REQUEST: Special Use Permit, Parcel ID # 17K07020K

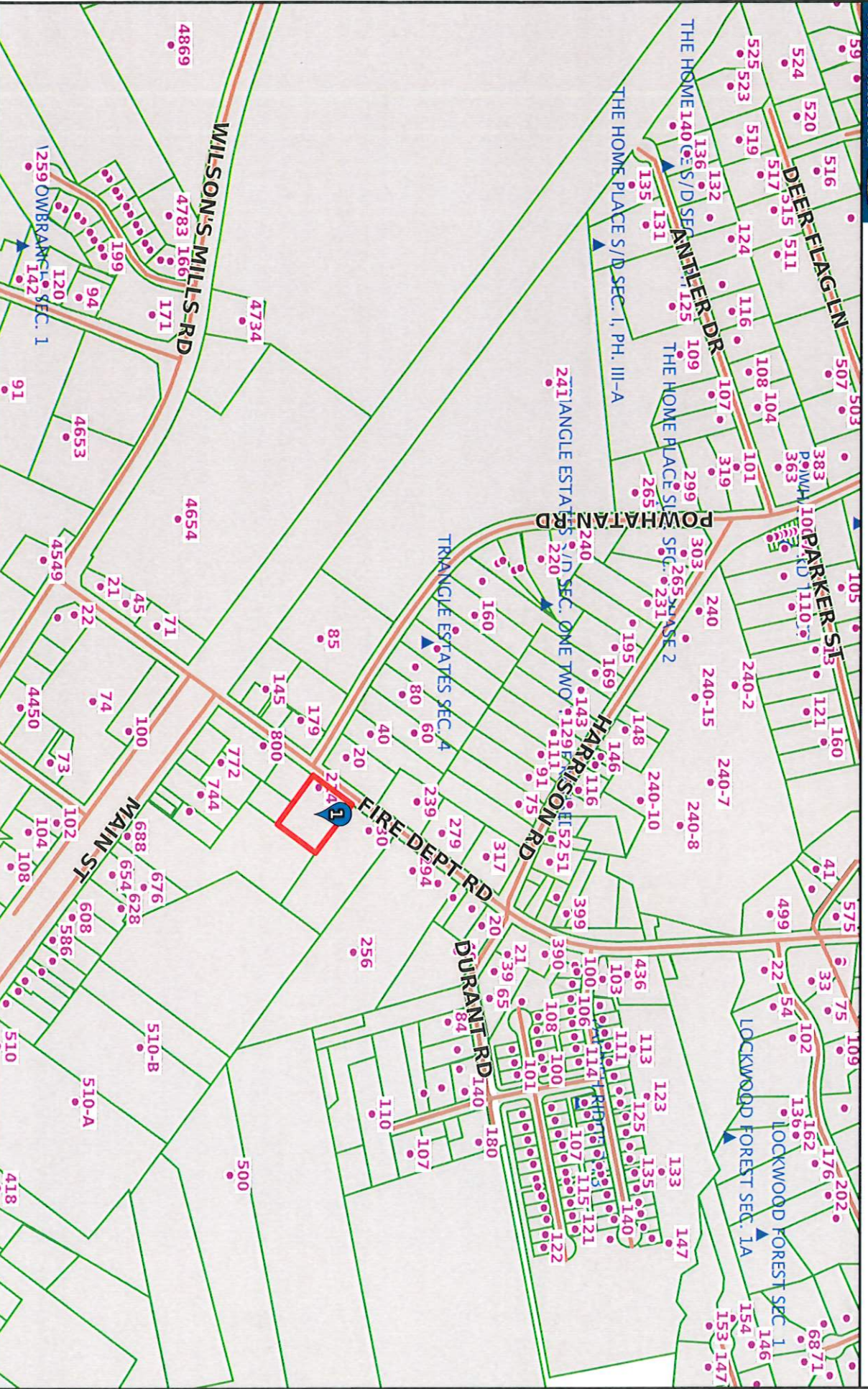
The applicant has requested a Special Use Permit for a Multi-Unit Assisted Home located at 214 Fire Department Road Parcel ID #17K07020K). Pursuant to the Town's applicable regulations, a public hearing must be called and held prior to the Town Council voting on the Special Use Permit request.

Requested Action:

Staff requests that the Town Council call for a public hearing on the Special Use Permit request at the Monday, September 21, 2026, Town Council Meeting at 6:30 p.m., or as soon thereafter as the matter may be heard.

*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.



Scale: 1:6718 - 1 in. = 559.81 feet
(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)



Request for Council Action

Agenda Item 7c(vi)

TO: Mayor Pro Tem, JC Triplett and Town Council Members
FROM: Wendy Oldham, CZO, Planning Director
DATE: September 21, 2026
RE: Vote
REQUEST: Vote for Planning Board Meeting Time and Date change

The Planning Board has requested a change to the time and date of its regularly scheduled monthly meetings. The proposed change would move the Planning Board meetings from the last Monday of each month at 7:00 p.m. to the first Monday of each month at 6:30 p.m.

Requested Action:

Town Council is requested to vote on the proposed change to the Planning Board's regular meeting schedule at the Monday, September 21, 2026, Town Council Meeting at 6:30 p.m., or as soon thereafter as the matter may be heard.