



**COUNCIL MEETING
JANUARY 20, 2026
6:30 P.M.**

ORDER OF BUSINESS

- 1. PLEDGE TO FLAG**
- 2. INVOCATION**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA ITEMS**
- 5. PUBLIC HEARINGS**
 - i. ORDINANCE to Extend Corporate Limits - Gordon Road - Parcel ID 05I05021E (continuing until February 16, 2026)
 - ii. ORDINANCE to Amend Zoning - Gordon Road - Parcel ID 05I05021E (continuing until February 16, 2026)
- 6. 1st OPEN FORUM**
- 7. REGULAR BUSINESS:**
 - a. MAYOR FLETA BYRD
 - b. TOWN ADMINISTRATOR - Leighanna Worley
 - i. Update Fee Schedule for Town Of Wilson's Mills
 - c. FINANCE OFFICER - Sherry Hudson
 - i. ORDINANCE - Budget Amendment #1 for Fiscal Year 2025-2026
 - d. COUNCILMEMBER COMMENTS
- 8. 2nd OPEN FORUM**
- 9. CLOSED SESSION**
 - a. 143-318.11a(3) "...consult with attorney..."
 - b. 143-318.11a(6) "...personnel..."
- 10. ADJOURNMENT**

**TOWN OF WILSON'S MILLS
TOWN COUNCIL MEETING
October 20, 2025**

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Carolyn Dobbin, Randy Jernigan, and Tim Brown.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, and Town Attorney Gabriel Du Sablon.

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 6:30pm.

PLEDGE Mayor Byrd led the pledge of allegiance to the flag.

INVOCATION: Planning Director Wendy Oldham gave the invocation.

APPROVAL OF AGENDA: Mayor Byrd asked for approval of the agenda.

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA: Mayor Byrd asked for approval of the consent agenda.

A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember David McGowan to approve the consent agenda items. Motion carried unanimously.

PUBLIC HEARING: Mayor explained the applicants have asked to postpone the annexation public hearing until the November meeting.

ORDINANCE to Extend Corporate Limits - Gordon Road - Parcel ID 05105021E: A motion was made by Councilmember Randy Jernigan and seconded by Mayor Pro-tem JC Triplett to continue the public hearing for the annexation of Parcel ID 05105021E until November 17, 2025, at 6:30pm. Motion carried unanimously.

ORDINANCE to Amend Zoning - Gordon Road - Parcel ID 05105021E: Mayor explained the applicants have asked to postpone the rezone public hearing until the November meeting.

A motion was made by Councilmember Randy Jernigan and seconded by Mayor Pro-tem JC Triplett to continue the public hearing for the rezone of Parcel ID 05105021E until November 17, 2025, at 6:30pm. Motion carried unanimously.

1st OPEN FORUM Mayor Byrd opened the 1st Public Forum at 6:33pm.

Christopher Crawford of 121 S Rose Hill Drive in East Hampton subdivision expressed parking issues within the subdivision. He said he has talked to Planning Director Wendy Oldham about his concerns in the area. He said he is aware of a House Bill that would take authority away from the HOAs in subdivisions. He also expressed concerns about speeding issues in East Hampton and the increase in taxes in town.

With no one else wishing to speak, Mayor Byrd closed the 1st Open Forum at 6:41pm.

REGULAR BUSINESS

MAYOR FLETA BYRD:

Proclamation in
Honor of Wilson's
Mills Christian
Church 150th
Anniversary

Mayor Byrd said she recently attended the Mayors meeting in Micro as well as the Wilson's Mills Christian Church 150th anniversary service.

Mayor Byrd read the following Proclamation:

**PROCLAMATION IN HONOR OF
WILSON'S MILLS CHRISTIAN CHURCH 150TH ANNIVERSARY**

WHEREAS, Wilson's Mills Christian Church was established in 1875 with 23 original members; and

WHEREAS, the land for the church was donated by John Marshall Wilson in 1877 with a dedication date of April 29, 1888; and

WHEREAS, Sunday school rooms were added to the church in the 1940's with a wing added in 1954 and a fellowship hall and second kitchen completed in 1988; and

WHEREAS, Wilson's Mills Christian Church members work closely with Wilson's Mills Elementary School, providing various items throughout the year and contributing to the Backpack Buddies program; and

WHEREAS, Wilson's Mills Christian Church supports Wilson's Mills Town events and sponsors the Little Free Library at Wilson's Mills Community Park; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Wilson's Mills Town Council respectfully honors the 150th anniversary of Wilson's Mills Christian Church.

Mayor Byrd asked members of the Christian Church to stand and presented them with a signed copy of the proclamation. A representative of the church said they are all thankful to be a part of the Wilson's Mills community and thanked Council for their recognition.

**TOWN
ADMINISTRATOR'S
REPORT – Leighanna
Worley:**

Town Administrator Worley said she, Mayor Byrd, and members of Council attended a Strategic Planning Workshop in Winston Salem on October 8th and 9th. During the workshop they worked to create a draft strategic plan for the next 5 years. She said Council will be meeting with the Department Heads this Thursday to discuss the draft plan and receive feedback. The plan will then be reviewed with the Planning Board during Council's Work Session next Monday and it will hopefully be ready to present to the public in November. Ms. Worley said a public hearing will need to be called for the strategic plan.

A motion was made by Councilmember Tim Brown and seconded by Mayor Pro-tem JC Triplett to call a public hearing for the Wilson's Mills Strategic Plan on Monday, November 17 at 6:30pm in the Wilson's Mills Elementary School Cafeteria. Motion carried unanimously.

Ms. Worley reminded Council that the meeting with the Department Heads will

TOWN COUNCIL MEETING MINUTES – October 20, 2025

Page | 3

be this Thursday at 3pm at the Wilson Mills Advent Christian Church.

Mayor Byrd said she was pleased with how Council worked together at the workshop and she is looking forward to finalizing the Strategic Plan.

COUNCILMEMBER COMMENTS:

Mayor Byrd asked if there were any comments from Council and there were none.

2nd OPEN FORUM

Mayor Byrd opened the 2nd Public Forum at 6:52pm.

With no one wishing to speak, Mayor Byrd closed the 2nd Open Forum at 6:53pm.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to adjourn. Motion carried unanimously.

The meeting adjourned at 6:54pm.

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

**TOWN OF WILSON'S MILLS
TOWN COUNCIL MEETING
October 23, 2025**

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers David McGowan, and Carolyn Dobbin.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, Finance Officer Sherry Hudson, Human Resources Director Jennifer Martin, Public Works Director Patrick Moore, Planning Director Wendy Oldham, and Planning Board Member Doris Riley.

ABSENT Councilmember Randy Jernigan and Councilmember Tim Brown

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 3:07pm.

**STRATEGIC PLAN
DISCUSSION WITH
DEPARTMENT HEADS:** Town Administrator Worley handed out a synopsized version of what occurred at the Strategic Plan workshop attended by Council on October 8th and 9th. She said Council has a very rough draft included that will be reviewed today. Ms. Worley said the plan contains 4 main focus areas, 2 objectives for each focus, and 2 initiatives for each objective for a total of 16 action items. She stated the 4 focus areas are:

1. Safe, Vibrant, and Healthy Community
2. Economic Development
3. Safe, Reliable, and Sustainable Utility Services
4. Transportation

Ms. Worley explained for the first focus area it would include adding equipment at the Community Park such as a Tot Lot and inclusive equipment for children with special needs. She mentioned working with Johnston County Partnership for Children as well as the schools in Wilson's Mills to add this equipment. Ms. Worley reviewed the following objectives and initiatives for focus area 1:

- Objective 1: Support an active lifestyle for our residents by providing vital Parks and Recreational opportunities.
 - Initiative 1.1.1: Conduct public workshops to identify desired Parks and Recreational programs and facilities not currently offered, along with estimated costs.
 - Initiative 1.1.2: Prioritize desired projects and identify or seek funding options, including governmental and private grants, sponsorship, and volunteer efforts.
- Objective 2: Cultivate partnerships with local human service agencies, non-profit organizations, and other community institutions to support the needs of our residents.
 - Initiative 1.2.1: Involve citizen focus groups or other community engagement to provide information on human service needs and in responding to ideas and opportunities in the community.
 - Initiative 1.2.2: Provide multi-lingual information and access for our residents to social service organizations.

Councilmember McGowan said the initiatives are action items and asked how we plan to reach the public. Ms. Worley mentioned pop-ups in local subdivisions and planned question periods at HOA meetings. She also mentioned putting out surveys online and at town events to get citizen input. She said it would probably take 6 months to a year of continuous outreach in order to make an impact. Councilmember Dobbin asked about the newsletters that were sent out quarterly and she hasn't received one in a while. Ms. Worley said the newsletters are now emailed due to the citizens input on how they wish to receive town news.

Ms. Worley said after identifying what is desired at the park we would look into financial programs such as grants and sponsorships in order to receive funding for what equipment we would like.

Mayor Byrd asked if there is a way to send out flyers and newsletters in Spanish for those who are non-English speaking. Ms. Worley said that is something we can look into to make sure all citizens are remaining informed.

Councilmember McGowan mentioned having an informational tent at the Town Christmas event in December. Ms. Worley said the plan is for each department to have a timeslot in which residents can speak with them and ask questions. Councilmember McGowan mentioned having a table specifically for Town Council.

Councilmember McGowan asked about citizen focus groups and how to involve them in the process of updating the Strategic Plan. Ms. Worley said Wilson's Mills doesn't have many citizen focus groups within our town other than HOAs within the subdivisions.

Councilmember McGowan commented the word "safe" in the focus area doesn't seem to relate to the park and he thinks it relates more to the Police Department. Ms. Worley said in this case "safe" is aimed more towards making sure equipment is age appropriate and there is play equipment for all ages. Councilmember McGowan mentioned using the word "inclusive" instead.

Ms. Worley moved onto the second focus area, Economic Development.

Ms. Worley said during the workshop Council went through the old Strategic Plan and reviewed what has already been done or in the process of being done regarding economic development. In the old Strategic Plan Council discussed updating the Community Park activities through a PART-F grant and Capital Improvement Plan. She said PART-F cannot be used until a Master Plan is done for the park. She also said the Capital Improvement Plan has not yet been completed so that has been added to the new Strategic Plan. She said the Unified Development Ordinance and future land use map also need to be updated and modernized.

Ms. Worley reviewed the following for the second focus area:

- Objective 1: Maintain infrastructure and amenities that are attractive and necessary to economic development.
 - Initiative 2.1.1: Visually show visitors and newcomers what the town has to offer by way of signs, banners, and other effective marketing tools.

- Initiative 2.1.2: Pursue funding options, including grants and savings, to pay for needed capital improvements.

Ms. Worley said this objective is more about the Capital Improvement Plan which would include physical projects such as sidewalks, streetlights, and sewer.

- Objective 2: Promote the unique character of the community (such as natural resources, historical background, proximity to interstates and metropolitan areas) to attract business growth.
- Initiative 2.2.1: Inventory all community assets and evaluate how they could be further utilized to attract economic development to the town.
- Initiative 2.2.2: Meet with key developers to review opportunities for private investments utilizing community assets (new restaurant in a historical area, tourism or other ventures along natural resource places, etc.)

The purpose of this objective is to get the needed plans together and Ms. Worley said she will be directing staff on the steps to take in order to get these completed. Mayor Byrd said she thinks this objective needs to be reworded for clarity. Councilmember McGowan suggested phrasing a way to focus on historical places in town. Ms. Worley said Johnston County is planning a celebration for 250 years of incorporation and they are collecting historical information from each town. She said we have sent in information as well as historical photos for Wilson's Mills. She said as we focus on the town's history and assets we need to discover ways to utilize the assets to bring people into town.

Objective 1 was reworded as follows: Plan town amenities that are attractive and necessary to economic development.

Councilmember McGowan said he thinks we should work on making sure people know where Town Hall is located. Mrs. Riley suggested flags or banners to draw attention. Ms. Worley stated this would be part of the Campus Master Plan rather than the Strategic Plan and she made a note to refer to in the future.

Ms. Worley moved onto the third focus area, Safe Reliable and Sustainable Utility Services.

Ms. Worley said while we do not currently have utilities managed by the Town, we are in the process of creating a utility service agreement with the county and neighboring towns.

- Objective 1: Maintain a reliable water and sewer service that are accessible and affordable to all citizens and are provided at a high level of customer service and accountability.
- Initiative 3.1.1: Develop written policy and procedure manuals for the utility systems operations and regularly review such for compliance and needed updates.

- Initiative 3.1.2: Have a revenue study performed to review the necessary revenues required from customers based on cost-of-service principles and regularly benchmark such against other peer systems.
- Objective 2: Ensure that the utility is economically sustainable long-term by current and projected customer base and, when applicable, review opportunities for partnering with other systems.
- Initiative 3.2.1: Participate in state and regional reviews of utility system sustainability to determine best future options for the Town and region in ensuring long-term sustainability and quality at affordable costs for utility customers.
- Initiative 3.2.2: Set up boundary agreement with surrounding towns that address utility services and annexation limits.

Ms. Worley said this objective doesn't fit the overall needs of our town and would need to be reworded.

Councilmember McGowan again mentioned “safe” shouldn't be included in this focus area because he feels it doesn't align with the purpose. Mrs. Oldham and Mayor Byrd mentioned that residents would want to know their water is safe to use within their home.

After discussion the focus area was reworded to “Ensure Access to Utility Services for All Citizens.”

Mayor Pro-tem Triplett mentioned that most of the goals listed cannot be completed until an agreement with the County is done. Ms. Worley said as of right now this focus area is set to be worked on and completed in fiscal years 2025-2026 and 2026-2027 but we can change it if needed. Mayor Byrd said she thinks we need to keep it in the plan, but it needs to be reworded.

After discussion the objectives and initiatives were reworded as follows:

- Objective 1 Strengthen partnerships and agreements with counties and neighboring towns to ensure consistent access.
 - Initiative 3.1.1: Review and update interlocal utility agreements to ensure that the terms are current, equitable, and account for projected growth within the town limits and ETJ (extraterritorial jurisdiction).
 - Initiative 3.1.2: Establish a utility coordination committee with representatives from the town, county, and partner municipalities to meet and address service issues.
- Objective 2: Plan for long-term infrastructure development that supports growth and ensures service access for all citizens.
 - Initiative 3.2.1: Develop a utility master plan that maps existing service boundaries. Identifies underserved areas and outlines phased expansion strategies that align with the town's growth plans.

- Initiative 3.2.2: Pursue funding and grants for utility infrastructure improvements and extensions.

Ms. Worley said the final focus area is Transportation. She said this focus area focuses mainly on the giving bikers and walkers their own lane on roads but also focuses on all transportation. She reviewed the following objectives and initiatives:

- Objective 1: Improve connectivity and growth of neighborhood and downtown area by investing in road and sidewalk infrastructure.
- Initiative 4.1.1: Develop a multi-year capital improvement plan for streets and sidewalk infrastructure projects, including expected funding sources to potentially include Powell Bill revenue, General Fund transfers, and long-term debt.
- Initiative 4.1.2: Pursue a goal of ensuring safe walking access to schools by building paths or sidewalks that connect its local schools and recreation area to its residential streets.

Ms. Worley asked if Public Works Director Patrick Moore has a list of streets in town that need to be repaved. She suggested we change the roads that need to be repaved first to include a bike and pedestrian lane. Mrs. Oldham said most multimodal roads are owned by Department of Transportation as of right now.

Councilmember McGowan mentioned a bike path patrol plan for the Police Department. He said although we may not need it right now it would be beneficial to have it ready in the future.

Ms. Worley asked if the multimodal plan is in phases and Mrs. Oldham said yes, it is in 8 phases.

Ms. Worley said for initiative 1 we can look at Powell Bills funds, Chief can look at the highest traffic areas, and we can check with DOT on some of their owned streets that are close to needing repair and we can implement the bike lanes on those roads first. Mrs. Oldham mentioned the lanes would have to be at least 5 feet off the road so we would have to obtain easements in some areas.

Ms. Worley said initiative 2 seems to not be an action item so it needs to be reworded to make it more action based. She said for this initiative we would need to work with the property owners in the area and DOT to purchase the right-of-way.

Councilmember McGowan mentioned a bike path down to the park. Mrs. Oldham said the bike/pedestrian plan is on the Planning page of the town website.

Ms. Worley reviewed objective 2 and the initiatives.

- Objective 2: Enhance active lifestyle practices in the community by improving active transportation modes such as walking and cycling.
- Initiative 4.2.1: Collaborate with local businesses to provide bike parking options throughout the commercial district.

- Initiative 4.2.2: illustrate on the Town's website and other media sources how the town provides access to active transportation modes and enhance community experiences.

Ms. Worley mentioned we are looking into a grant from the county and it would apply to open space fees at the park and we plan to use some of the funds for a bike rack.

Ms. Worley said Council will be meeting Planning Board on Monday night during their Work Session. She asked if Council prefers to present the plan to Planning Board with the revisions or present the original plan that Council reviewed today. Mayor Byrd said to present with revised plan and Mrs. Oldham agreed.

Ms. Worley mentioned departmental reports are usually reviewed at the work session. Since this is a joint meeting with the Planning Board and a Closed Session is scheduled she asked if Council would like to skip review of the reports at the meeting and instead call with any questions. It was the consensus of Council that they would not review the departmental reports at the Work Session but instead call the appropriate Department Head with any questions.

ADJOURN: A motion was made by Mayor Pro-tem JC Triplett and seconded by Councilmember David McGowan to adjourn. Motion carried unanimously.

The meeting adjourned at 4:26pm.

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

TOWN OF WILSON'S MILLS
TOWN COUNCIL MEETING
Joint with Planning Board
October 27, 2025

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Carolyn Dobbin, and Tim Brown. Planning Board Chairman Donald Byrd, and Planning Board Members Doris Riley and Jim Uzzle.

OTHERS PRESENT: Town Administrator Leighanna Worley, and Town Clerk Emily Matthews.

ABSENT Planning Board members Marvin Dodd, Lloyd Barnes, Benji Parrish, Tony Eason, and Jay Mouser

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 5:20pm.

STRATEGIC PLAN DISCUSSION WITH PLANNING BOARD: Town Administrator Worley said Council attended a Strategic Planning workshop on October 8th and 9th in Winston Salem where they created a draft Strategic Plan. The plan features focus items, objectives for each item, and action items for each objective. Council then met during a special meeting on October 23rd and reviewed the draft plan and made changes. Ms. Worley said the changes made to the plan are highlighted in the copies given to everyone attending the meeting. She also said there are a few placeholder terms in the plan until we can be more specific according to the needs of the Town. Ms. Worley reviewed the following focus areas:

1. Safe, Vibrant, and Healthy Community
2. Economic Development
3. Safe, Reliable, and Sustainable Utility Services
4. Transportation

Ms. Worley reviewed the following objectives and initiatives for the first focus area:

- Objective 1: Support an active lifestyle for our residents by providing vital Parks and Recreational opportunities.
 - Initiative 1.1.1: Conduct public workshops to identify desired Parks and Recreational programs and facilities not currently offered, along with estimated costs.
 - Initiative 1.1.2: Prioritize desired projects and identify or seek funding options, including governmental and private grants, sponsorship, and volunteer efforts.
- Objective 2: Cultivate partnerships with local human service agencies, non-profit organizations, and other community institutions to support the needs of our residents.
 - Initiative 1.2.1: Involve citizen focus groups or other community engagement to provide information on human service needs and in responding to ideas and opportunities in the community.
 - Initiative 1.2.2: Provide multi-lingual information and

access for our residents to social service organizations.

Ms. Worley asked if there were any questions on the first focus area. Councilmember McGowan asked if Ms. Worley could elaborate on how we plan to involve the citizens with these action items. Ms. Worley explained over the last couple of years the staff have worked on community engagement. We are looking into having pop-ups at various places such as HOA meetings and at the park during events to allow the public to collaborate with the staff and Council. She said we can also have surveys and questionnaires available during the pop-ups. Councilmember McGowan and Mayor Byrd talked about having a tent at these pop-ups specifically for Council.

Councilmember Brown said for the pop-ups we should have a tent specially with the Town logo in order to make it identifiable. He asked what other languages are spoken in town other than English and Spanish. Ms. Worley said when the time comes to take action regarding this objective we have staff who could translate for Spanish speakers and we also have a translation service in the Police Department.

Ms. Worley said the second focus area is Economic Development. She said this area originally discussed maintaining amenities so we could attract business. The objectives were changed to plan for town amenities. She reviewed the following objectives and initiatives:

- Objective 1: Maintain infrastructure and amenities that are attractive and necessary to economic development.
 - Initiative 2.1.1: Visually show visitors and newcomers what the town has to offer by way of signs, banners, and other effective marketing tools.
 - Initiative 2.1.2: Pursue funding options, including grants and savings, to pay for needed capital improvements.
- Objective 2: Promote the unique character of the community (such as natural resources, historical background, proximity to interstates and metropolitan areas) to attract business growth.
 - Initiative 2.2.1: Inventory all community assets and evaluate how they could be further utilized to attract economic development to the town.
 - Initiative 2.2.2: Meet with key developers to review opportunities for private investments utilizing community assets (new restaurant in a historical area, tourism or other ventures along natural resource places, etc.)

Ms. Worley said while it talks about promoting the unique character of the Town, Council discussed last week that they would rather focus on historical aspects of the town.

Mayor Byrd asked if there were any comments or suggestions regarding this focus area and there were none. She also reminded everyone all of these items will be placed into a timeline spanning the next 5 years.

Ms. Worley said the third focus area started out as “Safe, Reliable, and Sustainable Utility Services” but it was reworded. She said we do not own utilities and we only maintain a small percentage of them, the rest are maintained by the County. She said we are currently working on agreements with the county and boundary agreements with neighboring towns. Chairman Byrd asked what percentage of the sewer in town does the Town own and Ms. Worley said 77 percent of the lines in town were sewer after the last project but we do not own 77 percent. She said she can pull the most recent study to show what we own versus what the County owns. She said this focus area for now focuses on strengthening partnerships and plan developments coming into town. Ms. Worley reviewed the following objectives and initiatives:

- Objective 1 Strengthen partnerships and agreements with counties and neighboring towns to ensure consistent access.
 - Initiative 3.1.1: Review and update interlocal utility agreements to ensure that the terms are current, equitable, and account for projected growth within the town limits and ETJ (extraterritorial jurisdiction).
 - Initiative 3.1.2: Establish a utility coordination committee with representatives from the town, county, and partner municipalities to meet quarterly and proactively address service issues, expansion plans, and infrastructure maintenance.
- Objective 2: Plan for long-term infrastructure development that supports growth and ensures service access for all citizens.
 - Initiative 3.2.1: Develop a utility master plan that maps existing service boundaries. Identifies underserved areas and outlines phased expansion strategies that align with the town's growth plans.
 - Initiative 3.2.2: Pursue funding and grants for utility infrastructure improvements and extensions.

Ms. Worley explained we are not talking about increasing our utilities we are instead talking about making sure the citizens we have are taken care of in regard to sewer and providing solutions to an issue. The focus area also focuses on planning for long term infrastructure development. Mayor Byrd mentioned she thinks Initiative 3.1.2 should say “as need” rather than “quarterly.”

Ms. Worley moved on to the fourth focus area which is Transportation. She said this focus area focuses more on connectivity and the multimodal plan adopted last year.

- Objective 1: Improve connectivity and growth of neighborhood and downtown area by investing in road and sidewalk infrastructure.
 - Initiative 4.1.1: Develop a multi-year capital improvement plan for streets and sidewalk infrastructure projects,

including expected funding sources to potentially include Powel Bill revenue, General Fund transfers, and long-term debt.

- Initiative 4.1.2: Pursue a goal of ensuring safe walking access to schools by building paths or sidewalks that connect its local schools and recreation area to its residential streets.

Ms. Worley said there was discussion of changing the name of the focus area to something other than transportation. Councilmember McGowan said he thinks this area should focus on walking and riding bikes. Planning Director Oldham and Councilmember Brown suggested “connectivity” rather than transportation. Ms. Worley said she thinks the public may misinterpret the goals if we were to list the focus area as transportation. Chairman Byrd mentioned changing the wording of objective one to say “streets” rather than roads to show consistency throughout the objective. Mrs. Oldham suggesting using “interconnectivity.”

Ms. Worley reviewed the second objective and initiatives.

- Objective 2: Enhance active lifestyle practices in the community by improving active transportation modes such as walking and cycling.
 - Initiative 4.2.1: Collaborate with local businesses to provide bike parking options throughout the commercial district.
 - Initiative 4.2.2: illustrate on the Town’s website and other media sources how the town provides access to active transportation modes and enhance community experiences.

Mayor Byrd said she likes interconnectivity as the focus area because it better represents what we are trying to achieve. Ms. Worley said she will change the focus area name and during the public hearing next month we will be able to get the public’s input as well.

Mayor Byrd asked if the timeline will be a part of the final plan and Ms. Worley said the timeline will be attached to the Strategic Plan as an appendix if it is approved at the public hearing. Councilmember McGowan asked if progress reports can be provided as these things are being completed and Ms. Worley said all progress can be highlighted in the monthly departmental reports.

Ms. Worley said the plan is to hold the public hearing at the November 17th Council meeting. She said a draft will be available for the public to review until the public hearing is held. She also said she can have a timeline ready at the November 17th meeting.

**MOTION TO GO INTO
CLOSED SESSION:**

A motion was made by Councilmember Tim Brown and seconded by Councilmember David McGowan for only members of Council to go into Closed Session at 6:09pm pursuant to N.C.G.S. 143-318.11(a)(2) “...consult with attorney...” and invite Planning Director Oldham into the Closed Session.

TOWN COUNCIL WORK SESSION MINUTES – October 27, 2025

Page | 5

**MOTION TO COME
OUT OF CLOSED
SESSION:**

A motion was made by Councilmember David McGowan and seconded by Councilmember Randy Jernigan to come out of Closed Session at 8:00pm. Motion carried unanimously.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to adjourn. Motion carried unanimously.

The meeting adjourned at 8:00pm.

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

**TOWN OF WILSON'S MILLS
TOWN COUNCIL MEETING
November 17, 2025**

PRESENT: Mayor Fleta Byrd, Mayor Pro-tem JC Triplett, Councilmembers David McGowan, Carolyn Dobbin, and Tim Brown.

OTHERS PRESENT: Town Administrator Leighanna Worley, Town Clerk Emily Matthews, and Town Attorney Gabriel Du Sablon.

CONVOCATION: Mayor Byrd declared a quorum present and called the meeting to order at 6:30pm.

PLEDGE Mayor Byrd led the pledge of allegiance to the flag.

INVOCATION: Councilmember Tim Brown gave the invocation.

APPROVAL OF AGENDA: Mayor Byrd said the Closed Session will need to be removed from the agenda.

A motion was made by Councilmember David McGowan and seconded by Councilmember Carolyn Dobbin to approve the agenda as amended.

Councilmember Tim Brown asked if we would reschedule the Closed Session. Mayor Byrd said the Closed Session isn't taking place tonight because there are no updates to discuss.

With a motion on the table, motion carried unanimously.

APPROVAL OF CONSENT AGENDA: Mayor Byrd asked for approval of the consent agenda.

A motion was made by Councilmember Randy Jernigan and seconded by Mayor Pro-Tem JC Triplett to approve the consent agenda items as presented. Motion carried unanimously.

PUBLIC HEARING: Mayor explained the applicants have asked to postpone the annexation public hearing until the January meeting.

Town Administrator Worley said the meeting is listed on the agenda as January 21st, but it should be January 20th.

A motion was made by Councilmember Randy Jernigan and seconded by Councilmember McGowan to continue the public hearing for the annexation of Parcel ID 05I05021E until January 20, 2026, at 6:30pm. Motion carried unanimously.

ORDINANCE to Amend Zoning - Gordon Road - Parcel ID 05I05021E: Mayor explained the applicants have asked to postpone the rezone public hearing until the January meeting.

A motion was made by Councilmember Randy Jernigan and seconded by Mayor Pro-Tem JC Triplett to continue the public hearing for the rezone of Parcel ID 05I05021E until January 20, 2026, at 6:30pm. Motion carried unanimously.

Town of Wilson's Mills Strategic Plan: Mayor Byrd opened the Public Hearing at 6:34pm.

Ms. Worley said on October 8th and 9th the North Carolina League of

Municipalities held a workshop in Winston-Salem. This workshop allowed Council to develop a draft strategic plan for the town. During the two-day workshop, Council reviewed options using a template that the league provided. Four main focus areas were selected, 2 objectives for each of those areas, and then two initiatives or action items for each of those objectives. This left a total of 16 strategic action items for the town to plan to accomplish over the next five-year planning period. After the workshop, the draft plan was reviewed by the Council, Planning Board, and administrative staff. Some changes were made during review and the final draft is what was presented to Council tonight. Ms. Worley reviewed the 4 main focus areas:

1. Connected, Vibrant, and Healthy Community
2. Economic Development
3. Reliable and Equitable Access to Utility Services
4. Interconnectivity.

Ms. Worley reviewed the objectives and action items for each focus area as well as the timeline. Ms. Worley noted that the timeline is an appendix to the plan which will make it easier for Council to make any changes in the future as they can change the appendix rather than the plan in its entirety.

Ms. Worley said there are copies of the plan available for the public.

Mayor Byrd closed the Public Hearing at 6:44pm.

A motion was made by Councilmember David McGowan and seconded by Councilmember Randy Jernigan to approve the Town of Wilson's Mills Strategic Plan as presented. Motion carried unanimously.

1st OPEN FORUM

Mayor Byrd opened the 1st Public Forum at 6:45pm.

With no one wishing to speak, Mayor Byrd closed the 1st Open Forum at 6:46pm.

REGULAR BUSINESS

MAYOR FLETA BYRD:

Mayor Byrd said she recently attended a meeting with Central Pines with Town Administrator Worley and Planning Director Wendy Oldham.

**TOWN
ADMINISTRATOR'S
REPORT – Leighanna
Worley:**

**Council Approval of
the 2026 Holiday
Schedule:**

Town Administrator Worley referenced the Holiday schedule in Council's packets. She said we will follow the same schedule as the state again this year.

A motion was made by Councilmember Tim Brown and seconded by Councilmember David McGowan to adopt the 2026 Holiday Schedule as presented. Motion carried unanimously.

**Council Approval of
the 2026 Dates and
Times for Council
and Planning Board
Meetings:**

Town Administrator Worley referenced the Meeting Schedule in Council's packets. She said the council meetings will be on the 3rd Monday of each month and the Work Sessions and Planning Board meetings will be on the 4th Monday.

A motion was made by Councilmember David McGowan and seconded by Councilmember Tim Brown to adopt the 2026 Meeting Schedule as presented. Motion carried unanimously.

**FINANCE OFFICER –
Sherry Hudson:**

**Review of Fund
Balance Policy:**

Finance Officer Sherry Hudson said Council recently asked if they could review the Fund Balance Policy that was adopted in September of 2022. Ms. Hudson referenced the policy in Council's packets which states the fund balance should remain at 35 percent or above throughout the fiscal year. She also said although the fund balance sometimes falls below the recommended percentage around the beginning of the fiscal year, it always comes back up. She said the report given to Council references the fund balance from past years and the only time it fell below 35 percent was in 2023 when the new Town Hall property was purchased.

Councilmember McGowan said he would feel comfortable with raising the minimum from 35 to 45 percent and asked if there would be any issues with that. Ms. Hudson said we have a lot of planned expenditures coming up with the new Strategic Plan that Council should take into consideration. Councilmember McGowan said he would still be comfortable with 45 percent. Town Administrator Worley reminded Council the Local Government Commission looks to make sure the Fund Balance percentage isn't too high so that it doesn't appear funds are being stored rather than spent accordingly. Councilmember McGowan said he wants to make sure the town would be covered if needed. Ms. Worley suggested speaking with our auditor about the LGC recommendations before moving forward with changing the policy. Attorney Du Sablon discouraged a high fund balance and suggested speaking with the auditor. Mayor Pro-tem Triplett said he thinks the policy should continue to state 35 percent, but we should try to keep it at no less than 45 percent so we could monitor it before it dropped to 35 percent. Councilmember Brown suggested talking to other towns to see what their fund balance policies state as their minimum. Mayor Byrd said she would also like to know how many months the town would be financially sound if we were to change the minimum to 45 percent. Councilmember McGowan referenced page 2 of the policy and asked about the difference between restricted fund balance and committed fund balance. Ms. Worley explained restricted fund balance is required by state statute to be used for specific needs whereas committed fund balance is for "earmarked" projects for the town.

**COUNCILMEMBER
COMMENTS:**

Councilmember Brown asked if the completion of the Council Chambers is still on track for December. Ms. Worley said it should be done by the end of December with the furniture arriving on December 18th. She said Council should be able to do a walkthrough before their meeting on December 15th.

Councilmember Brown asked if there are any updates regarding the Unified Development Ordinance (UDO) and Mrs. Oldham said she is halfway done with retyping it. She said she has also had to re-format charts within the UDO which has slowed the process of getting it completed. Councilmember Brown asked if we should look into hiring outside help with retyping the UDO or if Mrs. Oldham would need to be involved in the process. Mrs. Oldham said she would need to be involved in the updates and retyping because any outside help would not be familiar with the terminology within the UDO.

Councilmember Brown asked for updates regarding nuisance abatements. Mrs. Oldham said she has not been able to speak with Attorney Du Sablon about legally updating our current ordinance. She said other towns of our size also have a 15-day period like we do. Councilmember McGowan asked about habitual offenders and Mrs. Oldham said our Code Enforcement Officer is getting her a list of residents who have received 3 or more letters for the same

TOWN COUNCIL MEETING MINUTES – November 17, 2025

Page | 4

violation within the last 12 months. She said those offenders will receive a chronic letter which will allow us to automatically move forward with the process of cleaning their property should they have another violation. Councilmember McGowan said he and Councilmember Brown are both very concerned about this issue within the town. Councilmember Brown expressed concerns about abandoned vehicles causing emergency vehicles not to be able to respond in some areas of town.

Councilmember McGowan congratulated Councilmember Elect Doris Riley on her win during the election earlier this month.

2nd OPEN FORUM

Mayor Byrd opened the 2nd Public Forum at 7:22pm.

With no one wishing to speak, Mayor Byrd closed the 2nd Open Forum at 7:23pm.

ADJOURN:

A motion was made by Councilmember David McGowan and seconded by Councilmember Randy Jernigan to adjourn. Motion carried unanimously.

The meeting adjourned at 7:23pm.

FLETA A. BYRD, Mayor

ATTEST:

EMILY MATTHEWS, CMC
Town Clerk

Request for Council Action

Agenda Item 7b(i)

TO: Mayor Fleta Byrd and Town Councilmembers
FROM: Leighanna Worley, Town Administrator
DATE: January 20, 2025
RE: Adoption of Fee Schedule

Attached for your consideration is the proposed revised Fee Schedule with noted changes.

ATTACHMENTS:

- Proposed Fee Schedule with listed changes

ACTION REQUESTED:

Approve, deny, or table the proposed Fee Schedule for the Town of Wilson's Mills.



ADMINISTRATIVE DEPARTMENT		
COPIES-INCLUDES PUBLIC RECORDS REQUESTS AND PUBLIC COPY REQUESTS		FEE
Regular		\$1.00 <u>per page</u>
Certified (Town Records only - does not include Notarization)		\$5.00 <u>first page</u> \$2.00 each subsequent page
Certified Copies with Numbered Pages		\$6.00 <u>first page</u> <u>\$1.002.00</u> each subsequent page
<u>CD or DVD</u> <u>USB Drive</u> Copies of Documents &/or Pictures		\$5.00 per <u>CD or DVD</u> <u>USB Drive</u>
FAX SERVICES **ONLY LOCAL FAXES AVAILABLE**		FEE
Send		\$2.00 <u>first page</u> \$1.00 each subsequent page
Receive		\$1.00 per page
Ad Valorem Tax		<u>\$0.420.502</u> per hundred
Returned Check Charge		\$35.00
Notary Public Fees		\$10.00 per signature/seal
Meeting notice request—Sunshine List		\$10.00 annually* *Fee waived for <u>email</u> -only notifications
<u>Blackboard Connect</u> © Participation Fee (out-of-town only)		\$10.00 annually
"Stop Payment" Fee for Misplaced Checks		\$35.00
Fee for Replacement of Lost or Damaged Check		\$5.00
Petition to close a street		\$750.00 per street
Town Hall Property Temporary Parking *With written approval ONLY (Parking without approval will be cited per Code)		<u>\$10.0020.00</u> per day per vehicle

PLANNING FEES

CERTIFICATES ISSUED BY JOHNSTON COUNTY

Building Permits – Johnston County Building Inspections Department issues building permits following issuance of Zoning permit by the Town of Wilson's Mills.

Certificate of Occupancy (CO)- Johnston County Building Inspections

Department issues upon final building inspections and site plan zoning compliance approval by the Town.

***All fees and charges relevant to building permits, inspections, and issuance of certificates shall be as adopted by Johnston County's fee schedule.

ZONING COMPLIANCE PERMITS (Where construction begins without appropriate permits in place, permit cost shall be doubled)	FEE
Single, <u>Two Family</u> <u>Two-Family</u> structures and mobile home	\$100 \$250
<u>Accessory Dwelling</u>	\$250
Single Family attached/multi- family (<u>condo</u> <u>condominium</u> , apartment, <u>town</u> <u>home town</u> <u>home</u> , etc.)	\$150 \$300
<u>Residential Addition</u> <u>Attached</u>	\$100
Accessory structures/Shed/Porch/ <u>pool</u> / <u>paving</u>	\$50 \$100
Fences	\$25 \$50
Non-residential	\$100 + zoning site plan review fee \$300 + site plan review
Temporary Use/Event Permit	\$100 \$0 for events hosted by charitable organizations that are within the Town's Planning Jurisdiction
Home Occupation Permit	\$50 \$100
Conditional Use Permit Application	\$500 \$750
Zoning Verification Letter	\$25 \$50
Certificate of Non-Conformity Adjustment	\$50 \$100
Driveway Permit (2.17) (If Town-owned street)	\$50 \$100
Tree Disturbance Permit (11.10)	\$250 admin fee + Actual cost from any outside consultants or professional services review
<u>Land Disturbance Permit</u>	<u>\$200/acre (valid for 2 years)</u>
Excavation and Encroachment	\$100 \$200
On-site Land Clearing and Inert Debris (LCID) Landfill Permit – 2.13-4	\$150 admin fee + Actual cost from outside consultant review to determine surety bond amount + bond administration fee
Food Truck Permit	\$100 (unless Town sponsored event) plus proof of current sanitation inspection
<u>Amplified Music Permit</u>	<u>\$25.00</u>
SIGN PERMITS (Only when obtained separately from primary development permits)	FEE
Permanent Sign	\$100
Outdoor Advertising Sign (Billboard)	\$300 *Is this being removed because we don't allow billboards at all now? yes
Temporary Sign	\$25
Master Sign Plan (When not submitted with site development plan)	\$400
TELECOMMUNICATIONS TOWERS/COLLOCATIONS	FEE
New Tower, Stealth <u>Tower</u> <u>Tower</u> , and Collocation Lease Negotiation Fee (Existing Tower)	Conditional use permit application fee- + Actual cost from any outside consultants or professional services \$2,500

ZONING TEXT AND MAP AMENDMENTS <small>REZONES</small>		FEE
Text Amendment		\$500
<u>Less than 3 acres</u>		<u>\$400</u>
<u>3-6 Acres</u>		<u>\$600</u>
<u>More than 6 acres</u>		<u>\$750 + \$20/acre</u>
Zoning Map Amendment		\$500 + \$10/Acre
Vested Rights		\$500
Vested Rights Extension		\$150 <u>\$200</u>
BOARD OF ADJUSTMENT		FEE
Variance		\$500 <u>\$1,000</u>
Variance (After the fact)		\$1000 <u>\$2,000</u>
Appeal		\$250 <u>\$500</u>
ANNEXATIONS		FEE
Voluntary Contiguous Annexation Request		\$0-
Voluntary Satellite Annexation Request within the Extraterritorial Jurisdiction (ETJ)		\$0 <u>\$400</u>
Voluntary Satellite Annexation Request outside the Extraterritorial Jurisdiction (ETJ)		\$250 <u>\$400</u> + \$250 per ¼ mile outside the Extraterritorial Jurisdiction (ETJ)
COMMERCIAL/MAJOR SITE PLAN DEVELOPMENT		FEE
Site Development Plans		\$500
Construction Drawings		\$500 <u>\$750</u>
Final Plat		\$100 <u>\$150 per sheet</u>
SITE PLAN REVIEW <small>(If a 3rd submittal is required, an additional fee will be collected)</small>		FEE
Major Site Plan/Construction Plans Review <small>(See: 7.7 1(A)(1-4) for definition)</small>		\$500 + \$5 per acre
Minor Site Plan Review – Minor Development		\$250 + \$5/acre
Site Plan Amendment		\$200
3 rd submittal		¼ of original cost
MAJOR SUBDIVISION REVIEW - 5 or more lots <small>(If a 3rd submittal is required, an additional fee will be collected)</small>		
Sketch Plat/Plan Review		\$100 <u>\$200</u> per sheet
Preliminary Plat/Site Development Plan/Construction Plans Review		\$500 + 25 per lot
<u>Construction Plan Review</u>		<u>\$750 + \$25 per lot</u>
Preliminary/Construction Platn Amendment		\$400
3 rd submittal of Preliminary/Construction Plant		¼ of the original cost
Final Plat Review		\$150 per map sheet
3 rd submittal of Final Plat		\$50 per map sheet
Re-addressing Due to Changes		\$250
MINOR SUBDIVISION REVIEW - 4 lots or less <small>(If a 3rd submittal is required, an additional fee will be collected)</small>		FEE
Preliminary Plat Review		\$300
Preliminary Plat Amendment		\$100 <u>\$200</u>
3 rd submittal of Preliminary Plat		\$50
Construction Drawings		\$500

Final Plat Review	\$150 per map sheet
3 rd submittal of Final Plat	\$50 <u>per map sheet</u>
STORMWATER MANAGEMENT FEES	FEE
Stormwater Plan Review less (If a 3rd submittal is required, an additional fee will be collected)	\$200 <u>\$400</u> per disturbed acre (\$1000 minimum)
3 rd submittal of Stormwater Review	¼ of the original cost
Stormwater Facilities Operation and Maintenance Agreement Administration	\$200 <u>per agreement</u>
Stormwater Facilities Inspection (if completed by the Town)	\$2500 per stormwater facility
OTHERS	FEE
Conveyance Plat	\$10 per lot
Exempt <u>Subdivision</u> /Easement/Recombination Plat	\$50 <u>\$100</u>
Floodplain Development Permit (If not part of construction plan review)	\$200 <u>\$250</u>
Open Space Fee in Lieu	See Town's Development Ordinance- Section- 21.3: Fee in Lieu for calculation formula. <u>\$1,000 per lot</u>
<u>Demolition Permit (Asbestos Report Required)</u>	<u>\$250</u>
Floodplain Management Document review (Letter of Map Revision (LOMR), Conditional Letter of Map Revision (CLOMR) <u>etc et al.</u>)	\$150 per form
Transportation Impact Analysis (TIA) Review	Actual Cost from Consulting Engineer Review <u>\$400</u>
Bond Amendment and Reduction Fee	\$100
Bond Administration Fee	\$250
Conditional Use Permit Fee	\$500
Chicken and Fowl Permit	\$100
Chicken and Fowl Inspection	\$40
<u>Acceptance of Streets/Utilities/Infrastructure</u>	<u>\$500 per application</u>
CONSTRUCTION INSPECTION FEES (Fees to be collected upon approval of construction drawings)	FEE
New Streets (public)	\$1.50 per linear foot
<u>Storm</u> Drainage	\$1.00 <u>\$1.50</u> per linear foot
<u>Final Subdivision Inspection Fee (trails, sidewalks, greenways)</u>	<u>\$500</u>
As-built Review Fee	\$250

CODE ENFORCEMENT FEES

	FEE
All Nuisance Violations- Administration Fee (per occurrence)	\$200
Nuisance Abatement – Administration Fee	\$300 Administration fee + actual cost for clean-up or removal

ANIMAL CONTROL DEPARTMENT		FEE
Dog or Cat Registration (Spayed or Neutered)		\$5.00 <u>10.00</u> each year
Dog or Cat Registration (Non-Spayed or Neutered)		\$10.00 <u>20.00</u> each year
All Other Animals (Exotic)		\$20.00 <u>50.00</u> each year
Duplicate Animal Registration Tag		\$3.00 <u>5.00</u>
Rabies Non-Compliance		\$100.00
Wild Animal Non-Compliance		\$100.00
Reclaim Fee (Domestic)		\$50.00 <u>per animal (After initial warning)</u>
Reclaim Fee (Exotic)		\$200.00
Lien Placement		\$500

PARK FEES		FEE
Community Park Rental		<p>\$15.00 per hour – <u>in town residents</u> <u>\$25.00 per hour – out of town residents</u> (minimum of 2 hours <u>for any rentals</u>)</p> <p>\$100.00 daily rate – <u>in town residents</u> <u>\$200.00 daily rate – out of town residents</u> (more than 6 hours)</p>

POLICE DEPARTMENT		FEE
Police Report		\$2.00 <u>5.00</u>
Amplified Music Permits		\$10.00 <u>25.00</u>
Golf Cart		<p>\$25.00 <u>50.00</u> 1st year</p> <p>\$10.00 <u>20.00</u> each subsequent year</p>

Civil Penalty Fee & Nonpayment Penalty

In addition to the general penalties provided in the Town's Code, an ordinance may provide that a violation shall subject the offender to a civil penalty (G.S. 14-4). Unless otherwise specified by Town Code, the civil penalty is \$50.00.

A nonpayment penalty of \$50.00 for each 30-day period will be added to all civil penalties not paid by the date due.

***We need to have Gabe look at this section and compare it to our Code of Ordinances Section 30. We may need to either change this or take out the amount and refer to our Code for specific amounts.

Request for Council Action

Agenda Item(s) 7c(i)

TO: MAYOR FLETA BYRD AND TOWN COUNCILMEMBERS
FROM: SHERRY L. HUDSON, FINANCE OFFICER
DATE: January 20, 2026
RE: Budget Amendment #1 for FY 25/26

Attached for your consideration is Budget Amendment #1 for the Town of Wilson's Mills Fiscal Year 2025/2026.

ATTACHMENTS:

Budget Amendment #1 for FY 2025/2026

ACTION REQUESTED:

Approve, deny, or table Budget Amendment #1 for the Town of Wilson's Mills

**AN ORDINANCE TO AMEND
AN ORDINANCE TO APPROPRIATE FUNDS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025
AND ENDING JUNE 30, 2026**

TOWN OF WILSON'S MILLS
FY 25-26 BUDGET AMENDMENT #1

BE IT ORDAINED by the Town Council of the Town of Wilson's Mills, County of Johnston, State of North Carolina, and meeting in Regular Session this 20th day of January 2026 that the Town Budget adopted on May 19, 2025, for FY 2025-2026 is hereby amended and adopted.

Section I. That the following Revenue items in the General Fund Budget be INCREASED by the following amounts:

GENERAL FUND	REVENUES	DECREASE	INCREASE
Account No.	Line Item	Amount	Amount
10-3231-312	Motor Fuel Tax		\$9,620.00
10-3315-330	Powell Bill Street Aid		\$1,045.00
10-3324-313	Natural Gas Tax		\$1,400.00
10-3701-001	Revenue Replacement		\$135,006.00
10-3701-002	Grants		\$14,500.00
10-3840-800	Misc. / Pet Fees		\$15,500.00
		\$0.00	\$177,071.00

Section II. That the following Expenditure items in the General Fund Budget be INCREASED and/or DECREASED by the following amounts:

Account No.	Line Item	INCREASE	DECREASE
	Line Item	Amount	Amount
-	Governing Board		
10-4110-192	Legal Fees	\$24,000.00	
10-4110-311	Travel Expenses	\$2,200.00	
10-4110-366	IT Services	\$10,000.00	
10-4110-451	Insurance & Bonding	\$1,500.00	
10-4110-553	Prof. Municipal Studies	\$4,000.00	
10-4110-710	Town Hall Principal	\$59.00	
10-4110-720	Town Hall Interest		\$59.00
	Administration		
10-4120-126	Salaries Part Time	\$2,624.00	
10-4120-183	Group Insurance	\$2,000.00	
10-4120-251	Gas & Oil	\$325.00	
10-4120-353	Vehicle Maint.	\$300.00	

10-4120-491	Dues	\$500.00	
	Police		
10-4310-126	Salaries - Part Time	\$15,000.00	
10-4310-183	Group Insurance	\$10,860.00	
10-4310-212	Uniforms	\$4,600.00	
10-4310-311	Travel	\$1,000.00	
10-4310-321	Telephone	\$8,000.00	
10-4310-353	Vehicles Maint.	\$19,000.00	
10-4310-550	Capital Outlay - Equipment	\$35,000.00	
10-4310-553	Capital Outlay - Vehicles	\$13,000.00	
	Public Works		
10-4410-126	Salaries Part Time	\$1,100.00	
10-4410-183	Group Insurance	\$3,000.00	
10-4410-212	Uniforms	\$2,800.00	
10-4410-251	Gas & Oil	\$2,500.00	
10-4410-260	Department Supplies	\$5,000.00	
10-4410-351	Maintenance - Bldg & Grounds	\$4,000.00	
10-4410-352	Maintenance - Equipment	\$1,000.00	
10-4410-353	Vehicle Maint.	\$1,000.00	
10-4410-550	Capital Outlay - Equipment		\$4,407.00
10-4410-553	Capital Outlay - Vehicles		\$14,269.00
10-4410-591	Powell Bill Expenditures	\$13,288.00	
	Planning & Zoning		
10-4910-183	Group Insurance	\$1,100.00	
10-4910-199	Professional Services	\$5,000.00	
10-4910-251	Gasoline & Oil	\$250.00	
10-4910-311	Travel	\$1,500.00	
10-4910-321	Telephone	\$300.00	
		\$195,806.00	\$18,735.00

+\$177,071.00
+\$ 18,735.00
-\$195,805.00
\$ 0.00

Section I. That the following Revenue items in the Master Plan Fund Budget be INCREASED by the following amounts:

MASTER PLAN	REVENUES	DECREASE	INCREASE
Account No.	<u>Line Item</u>	<u>Amount</u>	<u>Amount</u>
70-3831-000	Interest		\$58,200.00
		\$0.00	\$58,200.00

Section II. That the following Expenditure items in the Master Plan Fund Budget be INCREASED and/or DECREASED by the following amounts:

Account No.	Line Item	INCREASE	DECREASE
	EXPENSES	<u>Amount</u>	<u>Amount</u>
70-4001-357	AV/Data/Furniture/Appliances	\$185,000.00	
70-4001-358	Interior/Exterior Signage	\$55,000.00	
70-4001-359	Contract Services	\$2,619,028.00	
70-4001-550	Capital Outlay Expenses		\$2,800,828.00
		\$2,859,028.00	\$2,800,828.00

+\$2,800,828.00
+\$ 58,200.00
-\$2,859,028.00
0.00

Adopted this 20th Day of January 2026

Fleta A. Byrd, Mayor

ATTEST:

Emily Matthews, CMC Town Clerk